

## **Tenth Street PTO**

Meeting Date: September 13, 2016 at 6:30pm

Location: Tenth Street Library

Attendance: about 35 people

### **Tenth Street PTO Meeting Minutes:**

1. Call to order: 6:32pm
2. Welcome and Introduction by parents and teachers in attendance.
- 3. Officer's Reports**
  - a. President – Welcome by Lisa DeVita and thank you for coming to the first meeting of the school year.
  - b. Secretary – Jeanine Franciscus Presented Treasurer's Report – Motion to approve by Carrie Longstreth
    - Check request forms are available for anyone who needs them through out the year.
    - Stefanie Vespi (past Treasurer) spoke and said that the Accounting Firm that we are working with says we need to have a strong paper trail and two people should count any money being turned in and sign off on it before it goes to the Treasurer.
    - We will continue to consult with the firm to make sure everything is on the up-and-up; we are following good processes, and must always have receipts.
    - Past Treasurer and Current Treasurer will put together a more thorough report like last years financials as we go into the new year.
  - c. Vice President – Laurie Sliben – we have finalized the list of Committee chairs and volunteers and that list has been distributed. We also have a list of the at-large volunteers ready to help.
  - d. Secretary – Approval of May meeting minutes – motion to approve: Paula Tomlinson – 1<sup>st</sup> and Stefanie Vespi – 2<sup>nd</sup>.
- 4. Principal's Report** – Mr. Z discussed the following items with his own agenda.
  - New projects – Carpeting and concrete work has been completed. Painting will also be done in the auditorium. Outside of building – caps to be painted this Fall.
  - Tree on Ninth Street not in good condition; have been discussing with the neighbor how to manage it. Decided to have a dead limbs removed at neighbor's cost (it's on his property, but hangs over the school's sidewalk) on Columbus Day.
  - New Staff Members – Ms. Roderick – 4<sup>th</sup> Grade, Ms. Serrao – 3<sup>rd</sup> Grade, Ms. Wiesniewski – First Grade Classroom Aide. Had 400 applications, interviewed 60 and called back 8 and all were good.

- Need One Class III Paraprofessional and One Computer Lab Aide as our current one is moving to Verner.
- New Director of Student Achievement and Special Ed position needed.
- New Initiatives – Video security at the front office is in effect. Sprigeo – Bully Prevention effort – will be an online form on school website so that anyone can report an incident anonymously or otherwise. November 11 is Veterans Day and would like to do something special to honor Veterans, maybe a special breakfast or Flag raising, etc. Literacy Night will be held and will be as big as an Open House Night. And author will come to speak during the day to the kids and an evening presentation of some kind as well. Twitter account has been set up and we are Tweeting, to add to the communication, but there will be no commenting. A Wellness Committee will be formed. We are a little behind on this as compared to other districts. This would be a nutrition-based program for kids, too much candy/treats in school, cafeteria staff will be involved as well. Need a plan with parameters. First meeting is 9.20.16 at 9am and all are welcome to attend.
- SWPBIS – Thank you for your PAWSitive photos of kids during the summer. They are posted in the hallways. Continuing with the 200 board, hoping to get grant money, have assemblies, do some fun Lip Dub videos with the kids, and will host the Carnival again this year.
- Meet the Teacher/Curriculum Night was a success. Thank you for your flexibility will adjust schedule and maybe hold it the second week next year so it's easier on parents.
- Email regarding Police presence at the High School – using Go EduStar system to put out those kinds of pieces of information. RE: rabid raccoon on school grounds near park. The system is a good way to communicate quickly with everyone in the event of something like this, but please make sure the school has the correct email for you so that you receive these notices/emails.
- YMCA is doing a survey regarding Before/After School Care program to gauge interest and need for our district. Last time they did this not enough parents were interested. Will see how it goes this time. Verner also received the surveys.
- Assembly in the Spring - Science of Sound on 4.18.17 at 9:30am with Caryn Lyn
- Q&A
- 1. Veterans Day – PTO Support in some way. Parent involvement will be utilized and it will be around the same time as Teacher Appreciation.
- 2. Teacher Night – maybe we should look to provide snacks for the teachers who stay from after school into the evening to prepare? Will consider for next year.

3. GoEduStar – will we be using the Online Grade Book this year?  
Yes, everyone will eventually.
4. Wellness Committee – Cafeteria food will be considered to a part of this program? Yes and staff will be involved.
5. How should we best announce music lessons/department cancellations especially with the new 5-Day schedule? Email probably best way.
6. Why are we still doing the Emergency contact cards in print and not electronic?? Can't make it work with Go EduStar, too many changes in people's information from year to year. Maybe next year when we switch to a new system.
7. Paper Recycling will return.
8. New Student Council and Safety Patrol in effect, headed by Mrs. Nese.
9. Why does the cafeteria/food APP not work and you get charged a fee to add \$ to your child's account? Just bring in a check to have it added to your child's account and will split it amongst siblings as needed as well.

## 5. Committee Reports

- Teacher Favorite Things Binder still available in the office – Kristen Hemingray
- **After School Enrichment:** Amanda Betler – Offering Spanish, Snapology, Science NASA themed, Karate, and Yoga. Forms for registration have gone out, will organize rooms, and dismissal procedures with the office. Spring hoping to offer French and maybe an Art offering through Paint Monkey.
- **Book Fair:** Peggy Jafaar – will be held October 11, 2016.
- **Dance:** Carrie Longstreth, Peggy Jafaar, Monica Sykes – Started and going well, we are up about 30-35 kids from last year.
- **Fall Fundraiser:** Emily Aftanas, Erika Lavarse – Kids Stuff Books went out and was successful, 65 purchased so far – total around \$700. Fresh Greens will be available for the Holidays.
- **Holiday Store:** Lindsay Loughren, Erica Dudash, Adrienne Hoolihan – using the same vendor as in past, will be held Dec 8-9, 2016.
- **Yearbook:** Emily Aftanas, Paula Tomlinson, Jessica last name? – Will determine cover in October, need pictures; Flash drive will be available in the PTO mailbox. Kristen Hemingray spoke about a different vendor than Lifetouch that can import kids pictures as well, might be cheaper and wouldn't lose money on un-purchased books, could have blank pages, etc. Can consider this for next year.
- **6<sup>th</sup> Grade Graduation:** Kristin Lio, Carrie Longstreth – will do their own yearbook as normal, graduation meeting will be in November to begin planning. Will keep information for the next year to have ideas, etc.

- **100<sup>th</sup> Day Celebration:** Lisa Volpe – no report.
- **Birthday Recognition:** Heather Deem – no report.
- **Garden Committee:** Lois Vitti, Heather Deem – no report.
- **General Mills Box Tops:** Debra Polesiak, Katie Lascola – will begin transferring from last year and will work with Kathy Migley on that.
- **Kindergarten/New Student Orientation:** Amanda Allis, Kristy Thon – went really well. No Coffee and Kleenex held because most parents had to get to work.
- **Nominating Committee:** Krista Quinlan – no report.
- **School Pictures:** Heather Deem, Kristin Lio – went well and there will be a retake day.
- **Spring Fundraiser:** Rachele Bertucci, Erica Hower – no report.
- **Student Directory:** Brigette Huffman – it is off to the printer and will be sold at Open House and then kept in the office for people to purchase.
- **Teacher and Staff Appreciation:** Carrie DelRosso, Kristen Hemingray – will do another catered lunch and various treats during the week like we did last year.
- **Teacher Holiday Gifts:** Kristen Hemingray – form will go out early November.
- **Tenth Street Clothing:** Paula Tomlinson and Emily Aftanas – will do same clothing items as we have had in the past – Tigers and Raiders. Will have magnets this year instead of clings for cars since they didn't hold up. Will also have umbrellas and fleece blankets this year. 20% of sales go back to the school. Using Embroidery from the Heart again.
- **Special Persons Breakfast:** Stefanie Vespi, Meg Saunders – will be done in the Spring.

## 6. New Business

Carrie DelRosso spoke about the Riverview Education Foundation – held an event in the summer, was successful despite the timing, attendance, and still raised \$5,000. Next event is a Golf Benefit to be held at the Country Club. Invitations/tickets distributed. \$50/ticket. RED meets the first Tuesday of the month at the library at the High School. Next meeting is October 4, 2016.

**Motion to Adjourn meeting** – Emily Aftanas 1<sup>st</sup> and Paula Tomlinson 2<sup>nd</sup>

**Next Meeting:** Tuesday, October 11, 2016 at 6:30pm in Tenth Street Library

**NOTE:** two meetings this year will be held at 1:30pm to offer a daytime option per requests from parents. And a couple of the PTO meeting dates were adjusted to accommodate the RED meeting schedule.