



**Monday, October 23, 2023**

**October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors**

**RIVERVIEW SCHOOL DISTRICT**

**7:00 p.m.**

**Riverview JRSR High School Library**

**Detailed agenda can be found on website: [rsd.k12.pa.us](http://rsd.k12.pa.us)**

**1. OPENING OF MEETING**

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**Subject                      A. Call to Order**

Meeting                      Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                      1. OPENING OF MEETING

Access                          Public

Type

Meeting called to order: 7:05 pm by President Mrs. Chaparro

Attendees:

- Alena Yevdokimova - Draw Collective
- Daniel Eggen - Draw Collective
- Brandon Williams - 106 Oak Glen Drive
- Paula Tomlinson - 234 Third Street
- Erin Schuetz - 748 Third Street
- Patrick Upperman - 404 West Railroad Ave

**Subject                      B. Pledge of Allegiance**

Meeting                      Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                      1. OPENING OF MEETING

Access                          Public

Type                              Procedural

**Subject                      C. Roll Call**

Meeting                      Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                      1. OPENING OF MEETING

Access                          Public

Type                              Procedural

Mrs. Chaparro: \_\_\_\_\_√\_\_\_\_\_

Mr. Paris: \_\_\_\_\_X\_\_\_\_\_

Mrs. Garibay: \_\_\_\_\_via phone\_\_\_\_\_

Mrs. Wilton: via phone\_(until 7:35)

Mr. Hawk: \_\_\_\_\_√\_\_\_\_\_

Mr. Gahed: \_\_\_\_\_√\_\_\_\_\_

Dr. McClure: \_\_\_\_\_√\_\_\_\_\_

Mr. Tillman: \_\_\_\_\_X\_\_\_\_\_

Dr. Pallone: \_\_\_\_\_√\_\_\_\_\_

Presentation from Draw Collective, as stated on Study Session.

Thank you for coming Dan and Alena. Dan passed out master plan spreadsheet, different because trying to collect numbers by year, etc.

Items are for all 3 schools, 24/25 school year, intended to focus on the kitchen in high school project, and a couple of other items to review and a line item for the 25/26 year, so as to separate kitchen costs. Things can move on and off list as needed.

JRSR HS: yellow items are pertaining to HS kitchen reno, numbers are estimates (engineers have note yet gone into space - not until Friday) placeholders and usually use higher numbers.

Underground scanning proposal because no drawing of existing building, may have issues to contend with when digging. Kitchen - scanning item, equipment, ceilings/walls, HVAC, (bond out and budgeted and built a balance so that we could stay current) **Capital improvement project funding will be out by end of this year. (to right of red line is not in the budget .... yet)**

Verner: not much at Verner, roof upgrades. Need to add a guardrail.

10th street: installed, balancing unit now, structure reinforced, and waiting on final inspections to pass checklists.

Brian Hawk question to Dr. English - how much food for district is prepared at HS = 80% is prepared. It is the Hub.

Mrs. Chaparro asked, How much do we actually cook? Seems with the national lunch program that a lot is processed and pre prepared. How much high end equipment do you need?

We are bringing it up to standard.

10th street - refinish auditorium ceiling. This is a repair due to the roof install. Dan stated that these are the items highly recommended to do.

Next columns are what are wanted but would need to be added to budget.

Some items not through architects:

- safety decals (so building can look out but people not look in) branding/logos on these items.
- interior project at each school, flash up a bland space i.e. Verner library, high school athletic entrance, 10th street logos in gym, etc.
- upgrade to some equipment in our fitness areas.

Sound systems - in gyms and mobile. pricing for those as well. (hope to do this year)

Big item for the future - item 48, potential auditorium/gym addition at the high school. 86 feet from the gym to the street towards bakery, room to add there. It would be a simple box structure (75 by 105)

Discussion regarding where the best needs are for the schools for the future. Match facilities to the programs and what else can be done if they are matched.

## **2. CONSIDERATION OF AND ACTION UPON**

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### **Subject                    A. Approval of Past Meeting Minutes**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    2. CONSIDERATION OF AND ACTION UPON

Access                    Public

Type                    Action

Recommended Action                    Motion to Approve the past meeting minutes: September 2023

Motion to approve:

1. Study Session Meeting Minutes for September 11, 2023
2. Regular Voting Meeting Minutes for September 18, 2023

Motion: Ms. Garibay

Second: Mr. Gahed

Discussion: Dr. Pallone stated that items not added, during study session made. Meeting minutes will be approved based on meeting minutes of items sent by Dr. Pallone to board president. (\*meeting addendum by Dr. Pallone was never sent to be added)

Vote:    passed unanimously

### **Subject                    B. Treasurer's Report**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    2. CONSIDERATION OF AND ACTION UPON

Access                    Public

Type                    Action

Recommended Action                    Motion to approve the Treasurer's Report as presented.

2B. Motion for approval of the Treasurer's Report as presented:

General Fund: July 2023, August 2023  
 Food Service: July 2023, August 2023  
 Capital Reserve Fund: July 2023, August 2023  
 GOB Series 2020: July 2023, August 2023

Student Activities: August and September 2023

Pa. Municipal - Delinquent EIT Collections: August 2023, September 2023

Keystone Collections Group: EIT Collections - August 2023, September 2023  
LST Collections - August 2023, September 2023

Approval of Bills - Fund 10 - \$ 548,801.58

Motion: Mr. Hawk

Second: Dr. Pallone

Discussion:

Vote: passed unanimously

#### Administrative File Attachments

[General Fund July 2023 and August 2023.pdf \(187 KB\)](#)

[Student Activities August and September 2023.pdf \(76 KB\)](#)

[PAMS August 2023 and September 2023.pdf \(85 KB\)](#)

[EIT August 2023 and Sept 2023.pdf \(568 KB\)](#)

[LST August 2023 and Sept 2023.pdf \(173 KB\)](#)

[Approval of Bills Fund 10.pdf \(189 KB\)](#)

### **3. PRESIDENT'S REMARKS**

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<b>Subject</b>	<b>A. Remarks from the President</b>
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Meeting	Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors
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Category	3. PRESIDENT'S REMARKS
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Access	Public
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Type	Information
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President Chaparro stated nothing significant to report, as always thank you all for coming, remember to vote

WPIAL girls soccer tomorrow night at 8 am at Shadyside v. Aquinas. If we win, play again Saturday.

Stated that Riverside Park is not considered for WPIAL playoffs due to needing turf and lights. High School gym has been used in the past for playoffs.

### **4. HEARING OF CITIZENS - AGENDA ITEMS ONLY**

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<b>Subject</b>	<b>A. Guidelines for Public Comments and Questions on Agenda Items</b>
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Meeting	Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors
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Category	4. HEARING OF CITIZENS - AGENDA ITEMS ONLY
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Access	Public
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Type Information

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

Visitors are requested to state their name and address prior to comment.

**A maximum time limit of three (3) minutes per speaker has been set.**

**NONE at this time**

File Attachments  
[903 Public Policy in Board Meetings.pdf \(110 KB\)](#)

## **5. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk**

**Subject A. Approval of Business and Finance Items: Work Order Proposals**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 5. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk

Access Public

Type Action

5A: Motion to approve the following work order proposals:

1. Proposal from GPRS for the under-slab utility scan for High School Kitchen, in the amount of \$1025.00

Motion: Mrs. Chaparro

Second: Dr. McClure

Discussion:

Vote: passed unanimously

**Subject B. Approval of Business and Finance Items: Change Orders**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 5. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk

Access Public

Type Action

Recommended Action Motion to approve the following business and finance items as presented:

5B: Motion to approve the following change orders in conjunction with the Riverview Capital Improvement Project:

1. Change Order #6, Moret Construction Company, Inc., in the amount of \$8,248.07
2. Change Order #7, Moret Construction Company, Inc., in the amount of \$7,060.00
3. Change Order #6, East West Manufacturing, in the amount of \$9,680.00
4. Change Order #4, First American Industries, Inc., in the amount of (\$18,155.68)

Motion: Mr. Hawk

Second: Mrs. Chaparro

Discussion:

Vote: passed unanimously

**Subject C. Approval of Business and Finance Items: Contracts & Agreements**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 5. MOTIONS FOR APPROVAL - FINANCE - Dr. McClure/Mr. Hawk

Access Public

Type Action

Recommended Action Motion to approve the following business and finance items as presented:

5C: Motion to approve the following contracts/agreements subject to final review and approval of the solicitor:

1. Letter of agreement between Riverview School District and Wesley Family Services for services for the 2023-2024 school year.
2. Contract renewal between Riverview School District and Act 80 Automated Services.
3. Contract renewal between Riverview School District and Ricupero, Inc. for Snow/Salt Removal for 2023/2024 and 2024/2025 school years.
4. Contract renewal between Riverview School District and River Therapies for services for the 2023-2024 school year.

Motion: Dr. McClure

Second: Dr. Pallone

Discussion: Dr. Pallone added a thank you to Falco and his team for reviewing contracts/agreements.

Vote: passed unanimously

## **6. MOTIONS FOR APPROVAL - STUDENT LIFE - Mr. Paris**

**Subject A. Approval of Student Life items:**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 6. MOTIONS FOR APPROVAL - STUDENT LIFE - Mr. Paris

Access Public

Type Action

Recommended Action Motion to approve Student Life items as presented:

6A: Motion to approve Student Life items:

1. Riverview Senior High Chorus and Grace Notes to participate/attend 50th Anniversary National Vietnam Veterans Day Parade, Honolulu, HI - 2024 - 2025 school year.

Motion: Mrs. Garibay

Second: Dr. Pallone

Discussion: Mr. Hawk stated what a cool experience and opportunity and fundraising.

Vote: passed unanimously

## **7. MOTIONS FOR APPROVAL - EDUCATION - Mrs. Wilton**

**Subject A. Approval of Education items: Conference**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 7. MOTIONS FOR APPROVAL - EDUCATION - Mrs. Wilton

Access Public

Type Action

Recommended Action Motion to approve Education items as presented:

7A: Motion to approve Education items as presented:

1. Approval of Dr. English to attend AASA (The Schools Superintendent Association) National Conference on Education, February 15 - 17, 2024, in San Diego, CA. Cost to cover registration and travel.

Motion: Mrs. Garibay

Second: Dr. Pallone

Discussion:

Vote: passed unanimously

## **8. MOTIONS FOR APPROVAL - BOARD GOVERNANCE - Mrs. Chaparro**

**Subject                    A. Approval of Board Governance items: Resolutions**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    8. MOTIONS FOR APPROVAL - BOARD GOVERNANCE - Mrs. Chaparro

Access                    Public

Type                    Action

Recommended Action                    Motion to approve Board Governance items as presented:

8A: Motion to approve Board Governance items as presented:

1. Resolution R2224-006 identifying Verner PTO as a civic and service association within the definitions contained in the Local Option Small Games of Chance Act, Act 1995 of 1990, as amended, established to promote and encourage participation and support for extra-curricular activities in the Riverview School District.

2. Resolution R2224-007 identifying JRSR High School PTO as a civic and service association within the definitions contained in the Local Option Small Games of Chance Act, Act 1995 of 1990, as amended, established to promote and encourage participation and support for extra-curricular activities in the Riverview School District.

Motion: Ms. Garibay

Second: Mr. Gahed

Discussion:

Vote:    passed unanimously

**Subject                    B. Approval of Board Governance items: Policy Manual**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    8. MOTIONS FOR APPROVAL - BOARD GOVERNANCE - Mrs. Chaparro

Access                    Public

Type                    Action

Recommended Action                    Motion to approve Board Governance items as presented:

8B: Motion to approve Board Governance items as presented:

1. Third and Final Reading - Policy 008 - Organization Chart

Motion: Mr. Gahed

Second: Dr. McClure

Discussion:



Vote: passed unanimously

Administrative File Attachments  
[8B.1 008 Organization Chart 9.11.23 \(2\).pdf \(16 KB\)](#)

**Subject**                    **C. Approval of Board Governance Items: Student Activities Budgetary Outlines**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    8. MOTIONS FOR APPROVAL - BOARD GOVERNANCE - Mrs. Chaparro

Access                      Public

Type                         Action

Recommended            Motion to approve Board Governance items as presented:  
Action

8C: Motion to approve the Student Clubs and Budgetary Outlines for the 2023-2024 School Year:

1. RHS Musical
2. Verner Student Council
3. National Honor Society
4. Jr. High Student Council/Builders Club
5. Inclusive Leaders
6. Verner PTO
7. Designer Club
8. SADD
9. Yearbook Club
10. Spanish Club
11. Model UN
12. History Club
13. Junior Class Committee/Prom Committee
14. Senior Class Committee
15. French/Cultures Club
16. JRSR High School PTO

Motion: Dr. McClure

Second: Mr. Hawk

Discussion: Mr. Gahed noted that the junior class prom committee, should be redone because not properly filled out. Still approved, but Dr. English to let Mrs. Kvortek know.

Vote: passed unanimously

## **9. MOTIONS FOR APPROVAL - PERSONNEL - Mrs. Chaparro**

**Subject**                    **A. Approval of Personnel items: Employment**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    9. MOTIONS FOR APPROVAL - PERSONNEL - Mrs. Chaparro

Access Public

Type Action

Recommended Action Motion to approve Personnel items as presented:

9A: Motion for approval of Personnel items as presented:

1. Laura Gaither Lowe as a Class III Paraprofessional, effective October 1, 2023, as a change in status of a 5.5 hour para reduction to a 3.0 hour para.
2. The approval of the change of status from Probationary to Permanent after successfully completing the 60 working day demonstration period for:
  - a, Jennifer Murphy-Holsing, effective April 25, 2023
  - b. Jodi Dobson, May 25, 2023
  - c. Darren Yuvan, effective August 22, 2023
3. Individuals as Bus/Van/Aide Drivers - Allegheny Transportation & Krise Transportation for the 2023-2024 school year:
  - a. David Walker
  - b. Rashawanda Catlin
4. Benjamin Wolford as a half year long term substitute beginning October 18, 2023 through March 28, 2024, replacing Dr. Mike McNally at Riverview JRSR High School.
5. Gabrielle Olson as a long-term substitute beginning October 10, 2023 through an end date to be determined by the district but not to exceed the 2023-2024 school year, replacing Jennifer Clontz at Verner Elementary, accepting her days from her day to day position through Precision HR Solutions toward the fulfillment of her 45 day long term assignment for Bachelors Step 1.
6. The 2023-2024 Athletic Event Worker(s), as detailed below, pending any clearance certification and/or health requirements:
  - a. Trevor Nelson
  - b. Pam McGrath
  - c. Padraic O'Toole
  - d. John Paul Bertucci
  - e. Ron Bodnar
  - f. Mario Liberati
7. The Volunteer Coach for Boys Basketball 2023-2024 season, pending any clearance certification and/or health requirements:
  - a. John Stone
8. Individuals as Precision Substitutes for the 2023-2024 school year:
  - a. Jill Catanzaro - Substitute Teacher
  - b. Troy Gavazzi - Substitute Teacher
  - c. Jonathan Fanto - Custodian
9. Unpaid leave according to Board Policy 339 for the following paraprofessionals:
  - a. Melissa Mangone - October 24 - 27, 2023
  - b. Debbie Loeffler - approximately January 15, 2024 to January 29, 2024, depending on grandchild arrival

\* 10. Cathy Wilson as a Class III Paraprofessional, effective September 27, 2023, with a sixty (60) working day probationary period at the compensation rate according to the RSD/RESPA CBA pending clearance certification and health requirements. Read separately:

11. Motion to approve the Grievance Settlement Agreement for RESPA Grievance No. 09-2122

Motion: For Items: 1-9 and 11- by Mr. Hawk. #10 motion by Mr. Hawk.

Second: For Items: 1-9 and 11 - by Ms. Garibay. #10 by Mr. Gahed, abstain Ms. Garibay, due to Cathy Wilson being her mother in law

Discussion:

Vote: passed unanimously - all items

Executive Content

## **10. HEARING OF CITIZENS**

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<b>Subject</b>	<b>A. Guidelines for Public Comments and Questions on Agenda Items</b>
Meeting	Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors
Category	10. HEARING OF CITIZENS
Access	Public
Type	Information

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

Paula Tomlinson - (234 Third St. Oakmont) question regarding the vaping policy. Why not published. Mrs. Zatawski will follow up with Board Docs.

Paula Tomlinson also wanted to know which group of boys basketball John Stone is volunteer coaching with. Mrs. Zatawski noted he was requested as a volunteer but no specific group.

Brandon Williams - (106 Oak Glen Dr. Oakmont) -mentioned that doesn't think private bathroom maintenance is prioritized. Issues with the locks/broken items/etc. causing students to have to switch between them to wash hands. Very awkward to get interrupted. Items stay broken for too long of a time. Switching between bathrooms to wash hands, at least once a week. Weird experience using bathrooms, maybe prioritize better. Vape detectors tend to go off when not vaping.

Brandon was asked if he reported issues to the office, he had not. He was asked to report issues to the office to make sure it gets added to the lists.

File Attachments

[903 Public Policy in Board Meetings.pdf \(110 KB\)](#)

## 11. DELEGATE REPORTS

### Subject                    **A. Finance Delegate Report**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    11. DELEGATE REPORTS

Access                    Public

Type

Just talking about capital improvement plan and next steps.

It is going to get expensive

### Subject                    **B. Student Life Delegate Report**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    11. DELEGATE REPORTS

Access                    Public

Type

Administrative File Attachments  
[JRSR HS Student Life Update 10.23.docx \(20 KB\)](#)

### Subject                    **C. Education Delegate Report**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category                    11. DELEGATE REPORTS

Access                    Public

Type

Administrative File Attachments  
[Education Update - Tenth Street Elementary.docx \(55 KB\)](#)  
[JRSR HS Education update.docx \(47 KB\)](#)  
[Verner Elementary Education Student Life Update October 2023.docx \(15 KB\)](#)

### Subject                    **D. Safety Delegate Report**

Meeting                    Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 11. DELEGATE REPORTS

Access Public

Type

Do not have a meeting this month.

Everyone on committee is required to do training and the training is next week on line.

**Subject E. Communications and Marketing Delegate Report**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 11. DELEGATE REPORTS

Access Public

Type

Ms. Garibay added that Mike MacConnell got nominated as one of 50 teachers who received VOYA grant

Administrative File Attachments

[Communications and Marketing Update Oct-23-23.pdf \(81 KB\)](#)

**Subject F. Forbes Delegate Report**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 11. DELEGATE REPORTS

Access Public

Type

Forbes is thriving overall

This year has most students ever.

**Subject G. Legislative Delegate Report**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 11. DELEGATE REPORTS

Access Public

Type

Dr. Pallone mentioned that there is still a chunk of budget proposed and not passed and house put forward a potential plan of specific things but senate has not taken it up. Standstill is level of program held up from state funding.

Instead of taking down schools that had large amount of funding instead of low schools, the level up program to bring inadequate ones up, that has yet to be passed. Appropriations have to be authorized, level up through finance code instead of main budget and the house isn't agreeing to any of this.

Stated they are at loggerheads with each other.

Dr. McClure mentioned voucher program, dress it up however you want, it is a voucher.

**Subject H. Eastern Area Delegate Report**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 11. DELEGATE REPORTS

Access Public

Type

Dr. English mentioned that the roof is complete. Now working with AIU insurance company to replace some items that were damaged by water. Solicitor also working on a modern version of the EAS agreement. Hoping to look at legal agreement and decide if we should stay or go. Draft went out today.

Next meeting regarding this is on Thursday.

Administrative File Attachments  
[EASTERN AREA UPDATE.docx \(15 KB\)](#)

## **12. SOLICITOR'S REPORT**

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**Subject A. Solicitors Report from Falco Muscante**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 12. SOLICITOR'S REPORT

Access Public

Type

Falco - an executive session prior to this meeting and study session for personnel issues.

## **13. ADJOURNMENT**

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**Subject A. Adjourn the Meeting**

Meeting Oct 23, 2023 - October 23, 2023 MINUTES Regular Voting Meeting of the Board of School Directors

Category 13. ADJOURNMENT

Access Public

Type                      Action

Recommended            Motion to adjourn the meeting.  
Action

Motion: Mrs. Garibay

Adjournment: 8:47 pm