



Thursday, November 6, 2023

**MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors**

**RIVERVIEW SCHOOL DISTRICT**

**7:00 p.m.**

**Riverview JRSR High School Library**

**Detailed agenda can be found on website: [rsd.k12.pa.us](http://rsd.k12.pa.us)**

**1. OPENING OF MEETING**

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<b>Subject</b>	<b>A. Pledge of Allegiance</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	1. OPENING OF MEETING
Access	Public
Type	Procedural

**Attendees:**

- Erin Schuetz - 748 Third St. Oakmont
- Susanna Frazier - 654 Ninth St Oakmont
- Matthew Frazier - 654 Ninth St Oakmont
- Paula Tomlinson - 234 Third St Oakmont
- Nick Paradise - 416 Fifth St Oakmont

**Student Reps:**

- Carlo Buzzato
- Lola Abraham
- Gwyn Fichte

**Principals:**

- Eric Hewitt
- David Zolkowski
- Dr. Tina Monroe
- Dr. David Turk

**Employees:**

- Stacey Galata
- Corey Thomas
- Robert Rizzo

Dr. English opened the meeting: Good evening and thank you for attending the November study session. Let's start with our pledge of allegiance.

As you may or may not know, it's been a great fall in Riverview. Our students are achieving in the classroom and on the sports fields. Friday night's girls soccer WPIAL championship game at Highmark stadium was the best attended sporting event I've seen in all of my years here. Our boys

cross country team came in 2nd in the State and our girls 14th. Carlo Buzzato was the WPIAL's leading rusher this year, and we are going into the winter season with a serious amount of momentum. It's been a record breaking fall and we have so much to be thankful for.

## 2. PRESENTATIONS

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Subject	A. Presentation(s)
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	2. PRESENTATIONS
Access	Public
Type	Presentation

Dr. English opened the presentations section of tonight's agenda, we have two important items to discuss. The first item on the agenda is a Student Life Wrap-up and Winter Preview. Our Athletic Director will kick things off by providing an overview. We are pleased to inform you that he will be accompanied by a few special guests, which always adds depth to our discussions. Additionally, the Athletic Director will touch upon ticket sales, drawing insights from what other schools are doing and how we can adapt these practices to our benefit. Mr. Thomas will begin, followed by Dr. Monroe from Verner Elementary, Mr. Zolkowski from 10th Street Elementary, and Mr. Hewitt and Mr. Turk from the Junior-Senior High School.

Thank you, everyone, for your dedication and hard work in ensuring a great start to the school year across various domains. Your commitment is truly commendable. Now, let's shift our focus to a brief overview and, if necessary, a discussion of the proposed 2023-2024 Board Calendar. Our aim was to be considerate of our auditorium's availability for concerts and the musical, as well as to diversify our meeting locations, as previously discussed by the board. We've also taken into account all holidays and learned from the adjustments we had to make last year, such as for Juneteenth and budget timelines, in order to minimize changes this year. In essence, we are continually striving to tailor and refine our calendar to make improvements each year.

Now, I open the floor to any questions or discussions regarding the proposed board calendar.

1. Student Life Fall Wrap Up/Winter Preview, by Athletic Director Corey Thomas, and High School Principals Eric Hewitt and David Turk.
2. Proposed 2024 School Board Calendar.

Administrative File Attachments  
[11.2.23 DRAFT 2024 Board Calendar.pdf \(136 KB\)](#)

## 3. HEARING OF CITIZENS - AGENDA ITEMS ONLY

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Subject	A. Guidelines for Public Comments and Questions on Agenda Items
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	3. HEARING OF CITIZENS - AGENDA ITEMS ONLY
Access	Public

Type Information

We will now commence the first hearing of citizens, specifically dedicated to agenda items. If you wish to address the board, kindly stand up, state your name and address for the record, and please limit your comments to three minutes or less. It's important to note that during this hearing, the board typically does not provide immediate responses but rather takes all comments into advisement.

I would also like to remind everyone that there will be a second hearing at the end of the agenda, open for all school-related topics.

Is there anyone present who would like to share their thoughts on the agenda items this evening?

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.

Visitors are requested to state their name and address prior to comment.

**A maximum time limit of three (3) minutes per speaker has been set.**

File Attachments  
[903 Public Policy in Board Meetings.pdf \(110 KB\)](#)

#### **4. Discussion/Review of Potential Motions for Approval for Voting Meeting**

<b>Subject</b>	<b>A. Board Meeting Minutes</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Moving into the discussion and review of potential motions for approval for the November voting meeting. We start with asking for your approval of the October 16th and 23rd board minutes.

1. Study Session Minutes: October 16, 2023
2. Regular Voting Meeting Minutes: October 23, 2023

<b>Subject</b>	<b>B. Business/Finance</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Dr. English turned the meeting over to Ms. Lubert, our esteemed business manager, for items related to business and finance.

- 1. Purchase of a Rational Combi Oven for the High School Cafeteria: \$23,807.00 from Great Lakes Supply (Costars Contract #036-E22-028)
- 2. Merit Pay App #10, Merit Electrical Group, Inc.: \$39,520.27
- 3. Closure of PLGIT GOB 2020 Account ending in 60604, including transfer of remaining interest to PLGIT Capital Reserve.

Thank you, Ms. Lubert.

<b>Subject</b>	<b>C. Agreements/Contracts/Resolutions</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

In our board meeting today, we will be discussing potential motions related to agreements, contracts, and resolutions. Our first item for your consideration is a new two-year agreement with Ricupero Landscaping Services. You may recall that we recently approved their snow removal services. To provide more information on this matter, Ms. Lubert presented.

Next on our agenda, we will seek your approval for the annual UPMC Prevention Services for 10th St. and Verner Elementary Schools. This ongoing partnership with UPMC is vital to our district, as it provides valuable support for our schools and contributes to training and educational services for our students, staff, and parents.

Lastly, we have a new 5-year affiliation agreement with Point Park University to receive student teachers. I want to assure you that, as usual, all documents have undergone thorough legal scrutiny by our legal team before being presented this evening.

- 1. Agreement between Riverview School District and Ricupero, Inc. for Landscaping Services for two years: 2023/2024 - 2025/2026.
- 2. UPMC Prevention Services Letter of Agreement for Tenth St. and Verner Elementary for the 23-24 school year.
- 3. Affiliation agreement with Point Park University for a 5 year agreement beginning November 2023. 11/23 - 11/28.

<b>Subject</b>	<b>D. Board Governance/Regulations</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

There are currently no items for board governance and regulations for this month's agenda.

<b>Subject</b>	<b>E. Personnel</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Let's transition directly into the Personnel section of our agenda this month. We have several items that require your approval, including but not limited to:

A change in status for one of our recently hired paraprofessionals.

An unpaid leave request.

The appointment of a volunteer boys' basketball coach.

The consideration of two student interns who are also available as substitutes for Precision.

The appointment of a building teacher substitute.

Additionally, we will seek your approval for various musical positions, which include:

Vocal coach

Director

Assistant producer

Set designer

Choreographers

Lighting and sound personnel

You can find more detailed information in the administrative content provided, and the names will be included in the voting meeting minutes.

Now, I would like to open the floor for any questions or discussions related to the personnel items on this month's agenda.

1. Paraprofessional change to permanent status (1)
2. Unpaid leave/position hold for spring semester.
3. Volunteer Coach - Boys Basketball
4. Precision Building Subs - current student teachers (3)
5. Precision Building Sub (1) - teacher
6. Musical Vocal Coach and Music Director
7. Musical Assistant Producer
8. Musical Set Designer
9. Musical Choreographers
10. Musical Lighting
11. Musical Sound

<b>Subject</b>	<b>F. Student Life</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Moving on to student life. We have two items for your consideration for approval this month. The first is an off campus spring training opportunity for the baseball team in Myrtle Beach, SC. The second are two budgetary outlines for the Key club and the 10th Student Council.

1. Riverview Varsity Baseball Team to attend the Ripken Experience Spring Training, in Myrtle Beach, SC, March 14-18, 2024.
2. Student Clubs and Organization Budgetary Outlines 2023-2024 School Year:
  - a. Key Club
  - b. Tenth Street Student Council

<b>Subject</b>	<b>G. Education</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	4. Discussion/Review of Potential Motions for Approval for Voting Meeting
Access	Public
Type	Discussion

Let's move onto education. There are two items for your consideration this month in education. We will be asking for your approval of two of our educators to attend the PA Educational Technology Expo and Conference in Hershey, PA in February, and for our business manager to attend the annual PA Association of School Business Officials, also occurring in Hershey, PA in early March.

1. Attendance to the PETE & C (PA Educational Technology Expo & Conference) in Hershey, PA by Eric Hewitt and Lynn Madden, February 2-7, 2024.
2. Attendance to the PASBO Conference (PA Association of School Business Officials) in Hershey, PA by Sheila Lubert, March 5-8, 2024.

## **5. HEARING OF CITIZENS**

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<b>Subject</b>	<b>A. Guidelines for Public Comments and Questions on Agenda Items</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	5. HEARING OF CITIZENS
Access	Public

Type Information

We will now proceed to our second hearing of citizens, where we welcome input from the community on all school-related topics. If you wish to address the board, please stand up, state your name and address for the record, and kindly limit your comments to three minutes or less. Please be aware that it is our board's practice not to provide immediate responses during the hearing of citizens, but to take all of your valuable comments into advisement.

Is there anyone present who would like to share their thoughts on agenda items this evening?

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File Attachments  
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## 6. ADJOURNMENT

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<b>Subject</b>	<b>A. Adjourn the Meeting</b>
Meeting	Nov 6, 2023 - MINUTES: November 6, 2023 Study Session Meeting of the Board of School Directors
Category	6. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.

That's all for our November study session. Thank you for your attendance. For those running in the elections tomorrow, we wish you the best of luck in tomorrow's election. We have our November voting meeting next week at 7pm here in the Jr-Sr HS Library. Have a wonderful week and get out and vote! The meeting is adjourned at \_\_\_\_\_pm.