

RIVERVIEW SCHOOL DISTRICT

**JR HIGH CO-ED SOCCER HEAD COACH
JOB DESCRIPTION**

TITLE: JR HIGH CO-ED SOCCER HEAD COACH

QUALIFICATIONS:

1. Possess leadership qualities that model maturity, professionalism, discipline, encouragement, respect, an understanding of adolescent needs and a student-focused philosophy.
2. Previous junior high head coaching experience from a successful high school or NCAA program.
3. Soccer playing experience at the NCAA level.
4. Must have all required clearance certifications, along with updated certifications in Concussion Management, Sudden Cardiac Arrest, and Act 126 Child Abuse Awareness.
5. Experience associated with activities related to the essential functions noted in this job description.
6. The above qualifications are required of any successful candidate. However, the Board/District shall have the discretion, but is not required, to consider any other experience which the Board/District, in its discretion, determines to be comparable or of a similar nature, and in the absence of a candidate possessing all required qualifications, may, but shall not be required to, award the position based upon comparable/similar experience.

REPORTS TO: Directly to the Varsity Head Coach and indirectly to the Athletic Director and Principal

SUPERVISES: Student athletes

GOAL: To work under the supervision of the varsity head coach in order to make sure that players, equipment, and facilities are well prepared, organized and safe.

ESSENTIAL FUNCTIONS:

1. Maintains and utilizes leadership qualities that include maturity, professionalism, discipline, encouragement, respect, an understanding of adolescent needs and a student-focused philosophy
2. Communicates with Varsity Head Coach in the development of practices

3. Assists the Varsity Head Coach in any off-season organized team activities
4. Abides by the Varsity Head Coach's concepts, principles and strategies
5. Organizes and maintains accurate inventory of Jr High uniforms and equipment
6. Ensures that all athletes receive valuable game experience
7. Assumes the responsibility of administrative duties such as attendance records, statistics and any other paperwork
8. Assume the responsibility of game day or practice set up and clean up
9. Rides the bus and supervises student athletes to and from all away games
10. Keeps the Varsity Head Coach and administration informed of any potential problems
11. Assists the Varsity Head Coach with any section meetings and awards ceremonies
12. Establishes and maintains effective work relationships with students, faculty, staff and parents
13. Assumes the responsibility for the conduct and sportsmanship of players
14. Instructs athletes of different academic and skill levels
15. Maintains high standards of conduct and enforces discipline, as necessary, to players
16. Assists the Varsity Head Coach with organizing youth clinics to garner elementary interest
17. Conducts preseason rules meeting with players and parents
18. Attends clinics with Varsity Head Coach to stay up to date on current trends
19. Abides by all policies as described in the Riverview School District Athletic Handbook
20. Performs such other tasks and assumes such other responsibilities as the Head Coach, Athletic Director or Principal may from time to time assign

The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.

TERMS OF EMPLOYMENT:

Supplemental

Stipend, work schedule and other conditions of employment in accordance with the policies of the Riverview School District.

EVALUATION:

Performance of this job will be evaluated at season end in accordance with provisions of the applicable policies of Riverview School District.

Riverview School District is an Equal Opportunity Employer.

I have read and understand the requirements, duties, and responsibilities for this position.

Employee's Signature _____ *Date* _____

Supervisor's Signature _____ *Date* _____