

# Payslip

1

<b>Employee Name</b>	<b>Payroll Relationship Number</b>	<b>Payroll</b>
Your Name		Your Payroll Frequency
<b>Person Number</b>	<b>Assignment Number</b>	<b>Salary Basis Name</b>
Your Person #		Your Salary Basis Name
<b>Job Title</b>	<b>Tax Reporting Unit Name</b>	
Your Title	School District Name	
<b>Employee Address</b>	<b>Tax Reporting Unit Address</b>	
Your Address	School District Address	

2

<b>Period Type</b>	<b>Period Start Date</b>	<b>Period End Date</b>	<b>Payment Date</b>	<b>Base Salary</b>
Your Payroll Frequency	Start Date	End Date	Pay Date	Salary/Hourly Rate

3

Summary			
Description	Current	Year to Date	
Gross Earnings	1,273.30	2,291.94	
Pretax Deductions	219.32	418.27	
Employee Tax Deductions	251.59	350.37	
Voluntary Deductions	15.66	31.32	
Net Payment	786.73	1,491.98	

4

Earnings			
Description	Current	Year to Date	
Holiday Pay	127.33	763.98	
Regular Hours	1,145.97	1,527.96	

Description	Start Date	End Date	Quantity	Type	Rate	Multiple	Amount
Holiday Pay			7.00	Hours	18.19	1.00	127.33
Regular Hours			63.00	Hours	18.19	1.00	1,145.97

Hours

Description	Current	Year to Date	
Holiday Pay - Hours Worked	7.00	42.00	
Regular Hours Worked	63.00	84.00	

5

Pretax Deductions			
Description	Current	Year to Date	
Dental	62.98	125.96	
Medical	45.19	90.38	
PSERS Class T-E	101.86	183.35	
Vision	9.29	18.58	

6

Tax Deductions			
Description	Current	Year to Date	
FIT Withheld	125.17	125.17	
Social Security Employee Withheld	65.35	116.17	
Medicare Employee Withheld	15.28	27.17	
SIT Withheld (PA)	32.36	57.52	
SUI Employee Withheld (PA)	0.89	1.60	
City Withheld (PA,Allegheny, Springdale)	5.27	9.37	

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Head Tax Withheld (PA,Allegheny,Oakmont)	<b>2.00</b>	<b>4.00</b>
School Withheld (PA,Allegheny Valley SD)	<b>5.27</b>	<b>9.37</b>

Other Deductions <span style="color: red; font-size: 1.2em; font-weight: bold;">7</span>		
Description	Current	Year to Date
Union Dues	<b>15.66</b>	<b>31.32</b>

Net Pay Distribution <span style="color: red; font-size: 1.2em; font-weight: bold;">8</span>					
Check/Deposit Number	Bank Name	Branch Name	Account Number	Currency	Payment Amount
139082172	Your BANK Name	XXXXXXX	XXXXXX2936	USD	<b>786.73</b>

Tax Withholding Information <span style="color: red; font-size: 1.2em; font-weight: bold;">9</span>			
Type	Marital Status	Exemptions	Additional Amount
FEDERAL	Single or Married filing separately	0	<b>75.00</b>
PA		0	<b>0.00</b>

## How to Read Your New Employee Pay Statement

Box	Label	Description
1	Internal Payroll Codes	Information used by the Payroll Department to ensure that employee information is incorporated into the periodic payroll process. Information such as the person number, assignment number, and payroll relationship number reference the unique identifier or employee identification number associated with an employee.
2	Period Type	Indicates the payroll frequency in which employees receive their pay checks.
3	Summary	<p>Itemizes the primary components that make up an employee's pay check: earnings, taxable and non-taxable deductions, and net payment.</p> <p>Gross Earnings: Sums all the itemized gross earnings recorded in the Earnings section.</p> <p>Imputed Earnings: Applicable to employees with employer-provided life insurance of \$50,000 or greater. Imputed earnings are considered taxable fringe benefits under the federal tax code.</p> <p>Pretax Deductions: Contributions to fringe benefits that are deducted from gross earnings prior to taxes being applied.</p> <p>Employee Tax Deductions: Federal, state, and local taxes deducted from gross earnings.</p> <p>Voluntary Deductions: Post-tax employee contributions for elective programs and fringe benefit plans. For example, United Way contributions are considered voluntary deductions.</p> <p>Net Payment: Identifies the dollar amount deposited into bank accounts or printed on a paper check.</p>
4	Earnings	<p>Imputed Group Term Life: If applicable, the taxable income associated with employer-provided life insurance valued at \$50,000 or higher.</p> <p>Regular Salary: Bi-weekly wages.</p> <p>Overtime Rate: Wage associated with hours worked in excess of 40-hours in a single work week.</p>

		Hourly Rate: Wage associated with regular work hours for employees paid on a timesheet.
5	Pretax Deductions	Medical, Dental, Vision: Employee contribution to the cost of health care for the current pay period.  PSERS: Employee PSERS contribution for the current pay period.
6	Tax Deductions	FIT Withheld: Federal income tax.  Social Security Employee Withheld: Social security tax; part of FICA tax.  Medicare Employee Withheld: Medicare tax; part of FICA tax.  SIT Withheld: State income tax.  SUI Employee Withheld: State unemployment insurance; employee tax.  City Withheld: Local tax based on the homes address in Oracle.  Head Tax Withheld: LST (Local Services Tax) tax based on work location.  School Withheld: Local school district tax based on home address
7	Other Deductions	Examples include: union dues, cell phone contribution, and United Way contributions.
8	Net Pay Distribution	Indicates net pay deposited into accounts as identified by the employee.
9	Tax Withholding Information	Federal: Federal tax withholding amount identified on W-4.  PA: Identifies additional state withholding amount, if relevant, as identified by the employee.

## Highlighted Differences between Legacy and Oracle Pay Statements

1. Oracle reports imputed earnings as a separate line item under the earnings summary. An example of imputed earnings includes employer provided group life insurance valued at \$50,000 or higher. Unless specifically exempt, imputed earnings are added to the employee's gross (taxable) income. Imputed earnings aren't included in the net pay because the employee has already received the benefit in some other form; however, it is treated as income and therefore must be included in the employee's gross earnings reported on the form W-2. Imputed income is subject to Social Security and Medicare tax but typically not federal income tax.
2. The Oracle pay statements segregate local taxes into two different line items: City Withheld and School Withheld. The legacy pay statements referenced local tax under the header "EIT". Additionally, LST or local services tax is now identified on your Oracle pay statement as "Head Tax Withheld."
3. Social Security and Medicare taxes are the two components that make up FICA taxes. Oracle separates these taxes into two line items under these headers. The legacy system identified the same withholdings as "FICA - Medicare" and "FICA – Social Security".