

RIVERVIEW SCHOOL DISTRICT
RSD DISTRICT PROVIDED TECHNOLOGY DEVICE AGREEMENT

Responsibility, Standard of Care, Risk of Loss or Damage, and Reporting:

1. Students and parents are responsible for proper use and care of all district provided technology devices, as is the case with any district issued materials.
2. Intentional damage to the device (as determined solely by the Riverview School District (District) in its reasonable discretion) remains the responsibility of the student and parents.
3. Apart from manufacturer defects; loss, theft of, or damage to (accidental or intentional) the AC power adapter, or any other district issued accessory, are the sole financial responsibility of the students and parents.
4. Events of lost, stolen, or misplaced devices and/or power cords must be reported to the student's assigned building office **immediately** upon discovery to initiate recovery efforts and possible criminal investigation. Physical or mechanical damage, inoperability, or malfunction must be reported to the student's assigned building office within **7 days** of the occurrence, to facilitate proper claim submission under the manufacturer's various warranties. Forms for all such reports will be available in all building offices and included on the District website.
5. The District reserves the right to request the return of any district provided technology device and these items will need to be returned within 7 days to the student's assigned building office.
6. As required by State and Federal laws, Riverview School District (RSD) provides filtering for inappropriate websites/material. The district provided devices made available to RSD students are equipped with RSD hardware and are part of the RSD network and are subject to those laws. Part of RSD compliance is accomplished by various software configurations and preference settings. It is a violation of RSD's *Acceptable Use Policies* to edit or adjust any device settings to circumvent the RSD filtering software, whether in school or out of school, and doing so can have serious disciplinary consequences. Likewise, as a general proposition, the filtering technology cannot perfectly preclude violations of the District's Policies. Parents and Guardians should monitor their children's use of the device when at home to ensure that student use is consistent with all school policies and guidelines and to ensure that use is consistent with family standards. Students have a Riverview School District student email account for educational use only and can only receive/send emails to/from school staff. Any violation of RSD's *Acceptable Use Policies* will result in suspension of this email account.
7. This signed agreement is binding for the length of time the student possesses a district issued device. However, the District may opt to modify this agreement in the future as needed. Students may terminate this or future agreements at any time by returning all equipment to the RSD Technology Department and providing the District with OPT-OUT paperwork, also found on the district website.

Technical Note:

1. The District cannot guarantee 100% functionality of the device, their component drives and/or other memory components. Although RSD provides operating and application software, and can effect re-installation of same, the risk of loss to stored content is the responsibility of the student. While all students have access to the District OneDrive, students must still back-up their data files and folders, and maintain archival hard copies of their work. Students ultimately have the responsibility to back-up their files regularly and as frequently as they deem advisable.

Device Repair and Return Procedures

1. All devices requiring service **must** be accompanied by a properly filled out *Device Repair Request* form. These forms can be found in all building offices and on the District website. Devices turned in for repairs without completed paperwork (please provide as much information regarding the problem as possible - ie, error messages) cannot be processed and will be returned in current condition.
2. Please DO NOT include the power cord with the device when seeking repairs UNLESS said repairs are concerning powering of the device issues.
3. Upon receipt of the problem device to the student's building office, a student loaner machine will be provided to the student. The loaner may not necessarily be the same model that the student currently uses.

4. As soon as the assigned device is repaired it will be returned by the building.
5. If the student's device cannot be fixed, while available, it will be replaced with a similar device.
6. Any loaner equipment and power cords MUST be returned before receiving repaired/replaced.

Acknowledgement and Agreement:

Parent/Guardian **Name(s)** _____ Date: _____
(Please Print Clearly)

Parent/Guardian **Signature(s)** _____ Date: _____

Parent/Guardian EMAIL: _____ Contact Phone: _____

Student Signature _____ Login ID# _____ Date: _____

FOR DISTRICT TECHNOLOGY DEPARTMENT USE, PLEASE DO NOT WRITE BELOW THIS LINE

BLDG: _____ DATE: _____

COMPUTER LOGIN ID#: _____

RSD TAG #: _____

SN: _____

STUDENT FIRST NAME: _____

STUDENT LAST NAME: _____