

**Administrative Recognition and Budgetary Outline Form for Booster Organizations**  
**Due in the Business Office by September 15 every school year**

School year-\_\_\_\_\_

I. Name of Organization: \_\_\_\_\_

II. Elected Officers, name, address, phone and email:

President \_\_\_\_\_ address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Vice-Pres \_\_\_\_\_ address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Secretary \_\_\_\_\_ address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Treasurer \_\_\_\_\_ address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

III. Objectives and Goals:

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

IV. Anticipated Expenditures and Purpose: (If additional lines are needed, please attach)

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

915 ATTACHMENT  
Riverview School District  
Administrative Regulation

V. Anticipated Fundraising Projects and Purpose: (If additional lines are needed, please attach)

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

VI. If so requested, are your organization's records available for inspection by the Board of Education? YES \_\_\_\_\_ NO \_\_\_\_\_

VII. Signatures:

President: \_\_\_\_\_ Date: \_\_\_\_\_  
Vice President: \_\_\_\_\_ Date: \_\_\_\_\_  
Secretary: \_\_\_\_\_ Date: \_\_\_\_\_  
Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Principal: \_\_\_\_\_ Date: \_\_\_\_\_  
Business Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Board Approval Date:

**Substantial Changes to any fundraiser or purchase required this form to be edited and reapproved by the Board of School Directors prior to the purchase or fundraising.**