

**MINUTES OF STUDY SESSION & REGULAR VOTING MEETING
BOARD OF SCHOOL DIRECTORS**

July 24, 2023

**An executive session was held beginning at 6:00 pm to discuss legal matters and to receive information.*

RIVERVIEW SCHOOL DISTRICT

Combined Study Session/Regular Voting Meeting of the Board of School Directors

July 24, 2023 – 7:00 p.m.

Riverview JR-SR High School Library

STUDY SESSION AGENDA

Discussion items/Review of Motions for Approval for Regular Voting Meeting

Was called to order by Mrs. Chaparro at 7:02 pm.

Attendees: Dr. Tina Monroe, Mr. David Zolkowski, Ms. Jennifer Weigand, Mr. Eric Hewitt, Mr. David Turk, Mr. Brian Ruff, Mr. Bob Rizzo, Ms. Erin Schuetz.

- I. Pledge of Allegiance
- II. Roll Call 6 present – Mrs. Chaparro, Mr. Hawk, Mrs. Wilton, Mrs. Garibay, Mr. Paris, Mrs. Pallone. 3 Absent – Mrs. Hurt-Robinson, Ms. Miller, Dr. McClure.

Dr. English thanked the attendees this evening. As you know, summer projects are in full swing and they seem to be going as planned, for the most part. However, there was a need to change the location to accommodate, so thank you for your patience. We have a few items to discuss and vote upon this evening. Meeting will begin with a follow up from our high school administration. We have been discussing the need to update our vaping policy and student handbook.

Congratulations to Dr. Turk – announcement that he got his doctorate – congratulations!

- III. Presentation(s): Vaping Policy & Handbook presented by Dr. Turk – Discussion: questions regarding when the placement begins. Placemen now will move to second offense, to ‘phase iv’.

Move nicotine to pg. 1 to under definition

Dr Pallone question/comment: Drug – parents are responsible for finding the drug/alcohol facility and could submit to insurance but school hopes to find resources as well.

- IV. Hearing of Citizens: None at this time.
- V. Discussion/Review of Potential Motions for Approval for Voting Meeting
 - A. Business/Finance

- a. App Pay #5
- b. App Pay #8
- c. Change Order: 009
- d. Change Order: 002
- e. Change Order: 004

Ms. Wehner discussed two pay apps East/West and Merit, resulting in no questions; 3 change orders – 1. Moret is for the cost of asbestos abatement at 10th, then next two are credits, both due to deletion of scheduled work in cafeteria at high school.

- B. Agreements/Contracts/Resolutions:

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- a. Arbiter Sports, LLC Subscription: 7.1.23 – 6.30.26 – noted that title for Judene Sykes needs to be adjusted. Ms. Wehner will take care of.
- b. Waterfront Learning Contract: 2023 - 2024
- c. William McKinley Community Center: 2023 - 2024
- d. Watson Institute Contract: 2023 - 2024
- e. Bradley Center Agreement: 2023 – 2024
- f. AIU ‘Student X’ Vision Support Services 2023-2024
- g. AIU IDEA-Section 619 Pass Through Funds Agreement
- h. Co-operative Sponsorship Agreement: Golf
- i. Co-operative Sponsorship Agreement: Softball & Wrestling

All contracts and resolutions have been reviewed by our legal team. Let’s start with arbiter sports. This company provides family ID, which is a direct service to our parents and coaches and provides an online portal as a repository to house paperwork for parents regarding sports and physicals. We have the 2023-2024 Waterfront learning contract. This is for any students or families that want to engage in online learning at the elementary level. Thus far, there are no families at the elementary school that have notified their wish to participate. However, the agreement will be in place in case that changes. We have the William McKinley agreement. This is to be able to use the field there for our junior high and high school soccer team. This is an annual agreement. Next are the Watson Institute and Bradley School annual contracts, which are approved private schools for a couple of our outplaced students that need them. We have the annual vision support services contract for one of our students. Next we have our yearly pass through funds agreement with the AIU. As you may remember from years past, Pass Through federal IDEA Section 619 dollars are designated for school age students, age 5, who are in Kindergarten receiving special education programs and services. We will be asking your approval of the pass through use of funds agreement with the AIU for the upcoming school year, ensuring that the District executes the agreement according to the law, and with cost records of expenditures made in association with this agreement. This is an annual agreement, and Riverview qualifies for \$1,395.00 this year. Finally, we have co-operative athletic agreements with Allegheny Valley for golf, softball, and wrestling. These agreements have been reviewed and revised by the solicitors of both school districts and should be equally beneficial. This also ensures that we maintain opportunities for our students for this school year. Golf is particularly timely, and subsequent to your vote, should be voted on in early August by the PIAA and Allegheny Valley boards.

C. Student Life

- a. Model U.N. Trips/Conferences
- b. Athletic Event Workers Salary Schedule 2023-2024
- c. Vaping Policy Handbook Update

We have upcoming Model UN trips and the athletic event workers’ salary schedule. We also have the vaping policy handbook update, in accordance with the presentation you heard from the high school administration earlier.

D. Board Governance/Regulations

- a. Board Calendar Update (2023-2024)
- b. School Calendar Update (2023-2024)

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c. First Reading Policy 222 Tobacco and Vaping Products
First, we have the board calendar update, to include this month's change in venue due to the 10th St. auditorium work. Second, we will be asking for your approval of the school calendar. As a result of the new teacher contract, we took out the PLC dates from the calendar and added an additional PD day, on January 2nd. This PD day does not affect the students at all. We are simply exchanging a day off to a PD day and updating the calendar accordingly. Finally, we have the first reading of the tobacco and vaping products policy, which we have discussed on a number of occasions and have redlined for your convenience.

E. Personnel

- a. Resignation: Business Manager, Health Aide
- b. Special Education Teacher (Verner)
- c. Athletic Coaches, Volunteer Coaches, and Event Workers
- d. Long Term Substitutes – (HS – 2) (10th – 2)
- e. REA Supplemental Position(s) 2023-2024
- f. Paraprofessionals: Status change
- g. Pitt Intern for History Dept. 2023-2024

We are sad to report the resignation of our business manager and our nurse at 10th Street. I want to publicly thank Ms. Wehner for her service to the Riverview School District and wish her the best as she embarks on a new position. We wish the same for Mrs. Jordan. We have a new special education teacher that we will be asking for your approval of, as well as a number of athletic coaches, volunteer coaches and event workers. We will be asking for your approval of 4 long term subs, two at the HS and 2 at 10th Street. We also will be asking for your approval of the REA supplemental positions, as well as the status change for our paraprofessionals. Finally, we are happy to once again have an intern in the history department for the 2023-2024 school year. The corresponding documents have been included in your packets this week.

Adjournment of the Study Session (7:33 pm)

Move to Regular Voting Meeting of the Board of School Directors

Dr. English reminded that there will be Board Docs training prior to the August 14, 2023 Study Session meeting.

Mrs. Chaparro called the Regular Voting Meeting to order at 7:49 pm.

REGULAR VOTING MEETING AGENDA

Mr. Paris moved to reorganize the agenda by moving the Hearing of Citizens to Item 1, accept the resignation of Board President/Member Ms. Hurt-Robinson, and appoint Mrs. Chaparro as President until December Reorganization meeting.

Mrs. Wilton second which passed unanimously with no abstentions.

HEARING OF CITIZENS: None at this time.

ADDED MOTION: Motion by Mrs. Garibay to accept the resignation of Mrs. Hurt-Robinson from the Riverview School District Board of Directors.

Dr. Pallone second the motion which passed unanimously.

ADDED MOTION: Motion by Mr. Hawk to appoint Mrs. Chaparro as President of the Riverview School Board of Directors until December Reorganization meeting.

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Dr. Pallone second the motion which passed unanimously.

Additional discussion: Mr. Paris would like to thank Mrs. Hurt-Robinson for her wisdom and work on the board, said she will be gone and will be missed. Mrs. Garibay also wished her well. Dr. Pallone stated she has done a nice job and sorry to see her leave. Mrs. Chaparro enjoyed working with her and sad to assume role in her absence but will do her best to continue to lead.

MINUTES APPROVED

Mrs. Chaparro presented: Minutes of the Regular Voting Meeting for June 21, 2023 and Minutes of the Study Session for June 5, 2023. Mr. Paris moved to approve, Mrs. Garibay seconded the motion which passed unanimously.

BILLS

Food Service: May 2023; Capital Reserve Fund: May 2023; GOB Series 2020: May 2023; Fund 39 GOB 2019 Series: May 2023; Scholarship Account: May 2023; Student Activities: May 2023; Pa. Municipal – Delinquent EIT Collections: June 2023, Keystone Collections Group: EIT Collections – June 2023, LST Collections – June 2023, Approval of Bills – Fund 10 – 2022-2023 in the amount of \$393,402.18, Approval of Bills – Fund 10 – 2023-2024 in the amount of \$364,901.28, Approval of Bills – Fund 10 – Equiparts \$228.08. Mr. Paris moved to approved as listed instead of reading. Mrs. Wilton moved that these reports to be accepted and filed for audit. Mrs. Garibay second the motion which passed unanimously.

PRESIDENT’S REMARKS

None at this time except happy summer and thank you for your confidence.

MOTIONS FOR APPROVAL

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mrs. Garibay motion to approve:

The following pay application in conjunction with the Riverview Capital

Improvement Project:

- Pay App. #5, East West Manufacturing & Supply Co Inc., in the amount of \$476,005.50
- Pay App. #8, East West Manufacturing & Supply Co Inc., in the amount of \$175,107.12

The following change order in conjunction with the Riverview Capital

Improvement Project:

- Moret Construction Company, Inc., CO #009, in the amount of \$6,986.00
- Merit Electrical Group, Inc., CO #002, in the credit amount of \$736.00
- East West Manufacturing, CO #004, in the credit amount of \$824.00

The following contracts/agreements subject to the final review and approval of the Solicitor:

- Agreement between Arbiter Sports, LLC and Riverview School District for License Subscription for a 3-year subscription: 7.1.2023 – 6.30.2026.
- Agreement between Riverview School District and Waterfront Learning Contract for the 2023-2024 school year.
- Agreement between Riverview School District and William McKinley Community Center for Soccer Field Space for the 2023-2024 school year.

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- Agreement between Riverview School District and The Watson Institute Contract for the 2023-2024 school year.
- Agreement between Riverview School District and The Bradley Center for Educational Services for the 2023-2024 school year.
- Agreement between Riverview School District and the Allegheny Intermediate Unit (AIU) for Blind and Visually Impaired Support Services to Student “X” during the 2023-2024 school year.
- Allegheny Intermediate Unit IDEA-Section 619 Pass Through Funds Use of Funds Agreement for the period July 1, 2023 through June 30, 2024.
- Agreement between Riverview School District and Allegheny Valley School District for a Co-operative Sponsorship for the Golf program.
- Agreement between Riverview School District and Allegheny Valley School District for a Co-operative Sponsorship for the Softball and Wrestling programs.

Mr. Paris second the motion which passed unanimously.

Upon the recommendation of the Student Life (Mr. Paris), Mr. Hawk moved that the following items be approved:

- The Rome International Model UN Trip, Rome Italy, March 11 through March 21, 2024, under the direction of Mr. Ken Kubistek. The trip would follow solicitor recommendations along with guidelines established in the Riverview District Policy #121.
- Participation in the following Model UN Conferences under the direction of Mr. Ken Kubistek: (dates and conferences subject to change)
 - Washington University, St. Louis MO (9.28.23 – 10.1.23)
 - University of Pittsburgh, Pgh PA (10.24.23)
 - McGill University, Montreal Canada (11.9.23 – 11.12.23)
 - Princeton University, Princeton NJ (11.16.23 – 11.19.23)
 - University of Pittsburgh, Pgh PA (12.5.23)
 - Columbia University, New York NY (1.11.24 – 1.14.24)
 - Yale University, New Haven, CT (1.18.24 – 1.21.24)
 - University of Toronto, Toronto Canada (2.8.24 – 2.11.24)
- The 2023 – 2024 Athletic Event Workers Salary Schedule
- The following revisions to the Riverview School District JR-SR High School Student Handbook:
 - District Vaping Policy

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Upon the recommendation of the Board of Governance (Mrs. Chaparro), Mrs. Garibay moved that the following items be approved:

- Revision to the 2023-2024 Riverview School Board Calendar.
- Revision to the 2023-2024 Riverview School Year Calendar.
- The following revisions to the Riverview School District Board Policy Manual:
First Reading:
Policy 222 Tobacco and Vaping Products

Mr. Paris second the motion which passed unanimously

Additional comment from Mr. Paris of thanks for all the work being done on Vaping Policy and handbook

Upon the recommendation of Personnel (Mrs. Chaparro) Mrs. Garibay moved that the following personnel item be approved:

- Motion to accept the following resignations:

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|---------------|------------------|
| Joan Wehner | Business Manager |
| Rosita Jordan | Health Room Aide |

Mr. Paris second the motion which passed unanimously.

Mr. Paris additionally thanked Ms. Wehner for getting us through a tough year and the help that has been given to the board.

Ms. Wehner thanked everyone for the opportunity.

Upon the recommendation of Personnel (Mrs. Chaparro) Mr. Paris moved that the following personnel item be approved:

- Jennifer Weigand, as a Temporary Professional Employee, Bachelor’s Step 2, effective August 18, 2023 according to the RSD/REA CBA at Verner Elementary.
- The 2023-2024 Athletic Supplemental Position(s), as detailed below, pending any certification and/or health requirements.

| | |
|-----------------|--|
| Sara Kirsch | Girls Volleyball – Head Coach |
| Brittany Smith | Girls Volleyball – Asst. Coach |
| Nicole Munion | Girls Basketball – Junior High Asst. Coach |
| Ken Huselton | Golf – Volunteer Coach |
| Jackson Corey | Football – Volunteer Coach |
| James Williams | Football – Volunteer Coach |
| Matthew Frazier | Football – Volunteer Coach |
| Mike Lewis | Football – Volunteer Coach |
- The 2023-2024 Athletic Event Worker(s), as detailed below, pending any clearance certification and/or health requirements.

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| Maureen Kennedy | Event Worker |
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| | |
|-----------------|--------------|
| Kristina Stiner | Event Worker |
| Stacey Galata | Event Worker |
| Paula Tomlinson | Event Worker |
| Sean Abraham | Event Worker |

- Bobbi Hammill as a long-term substitute (JR-SR HS ELA) beginning August 18, 2023 through June 7, 2024 replacing Kristen Allen pending any necessary clearance and health requirements.
- Elizabeth Whiteman as a long-term substitute (JR-SR HS Science) beginning August 18, 2023 through June 7, 2024 replacing Brooke Della Sala pending any necessary clearance and health requirements.
- Larissa Lauer as a long-term substitute (10th St. 1st Grade) beginning August 18, 2023 through June 7, 2024 replacing Alexis Manifest pending any necessary clearance and health requirements.
- Emily Rosen as a long-term substitute (10th St. 1st Grade) beginning August 18, 2023 through January 22, 2024 replacing Lyndsay Carney pending any necessary clearance and health requirements.
- The 2023-2024 Supplemental Position(s), as detailed below, pending any certification and/or health requirements according to the RSD/REA CBA:

Tara Jo Pomatto-Morascyzk Guidance Dept. Chair

- Jennifer Murphy-Holsing transfer as a Class III Part-Time Paraprofessional, 3 hours per day to a 5.5 hour per day, effective August 21, 2023, with thirty (30) work days to demonstrate, in the District’s exclusive judgment, ability to perform the duties of the new position, at the compensation rate according to the RSD/RESPA CBA replacing Leslie Proctor. Building assignment at Tenth Street Elementary.
- A. The following University of Pittsburgh student teaching placements pending any clearance certification and/or health requirements:
 - Thomas Green – Fall/Spring Placement – Master of Arts in Teaching (MAT) Social Studies Education (Mr. Lindeman)

Mrs. Wilton second the motion which passed unanimously.

Mrs. Chaparro added: Thank you to coaches and event workers. Very happy to hire a junior high asst. girls’ basketball coach.

- I. Hearing of Citizens: Erin Schuetz gave her Congratulations to Jen.

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- II. Delegate Reports – Due to summer, not a lot of information at this time.
Forbes – changed academic teacher and are focusing on the technical and prevents teaching English/math/science unless they can hire a part time teacher. Focus more on the career and tech part of Forbes, building is at capacity.
Mr. Paris – questions about cost that we pay the Boro.
Mrs. Wilton – wondering about kindergarten numbers (to be reported at next meeting)
Mrs. Chaparro – Riverview reporter draft and state of the district are being worked on and published soon.
Dr. Pallone – legislation, budget is stalled until December because House has no session and Senate none until Sept. Hope to get 3.5 to 4 million new money with budget, we will wait and see.
Mr. Hawk – safety doesn't meet in the summer
- III. Solicitor's Report: Falco – working on some personnel matters that will be discussed in executive session.
- IV. Adjournment: motion by Mr. Paris to adjourn, Mrs. Garibay second 8:22 pm.