

**An executive session was held beginning at 6:00 pm to discuss legal matters and to receive information.*

**An executive Session was held Sunday, June 4th from 7:00pm to 9:52pm to discuss personnel matters and to receive legal information. This meeting was held via Zoom.*

**An executive session was held on Monday, June 5, 2023 beginning at 6:00 pm to 7:00 pm and from 8:51 pm to 10:08 pm to discuss legal matters and to receive information.*

RIVERVIEW SCHOOL DISTRICT

Study Session Meeting of the Board of School Directors

June 5, 2023 – 7:00 p.m.

Tenth Street Elementary Auditorium

MINUTES

Dr. English welcomed everyone in attendance explained, for the record, that executive sessions were held on June 4th from 7-9:52pm and today from 6-7 pm to discuss personnel matters and to receive legal information. Thank you for attending our June study session. Let's start by standing for the Pledge of Allegiance.

I. Pledge of Allegiance

Dr. English stated the excitement as this week marks the last few days of the 2022-2023 school year. We have two full days, followed by a half day on Wednesday. Graduation is set to occur this Wednesday evening. The car parade kicks off at 6:15pm from the high school and proceeds through the main streets of Oakmont and Verona, followed by our graduation ceremony at Riverside Park at 7pm. Congratulations to our 2023 graduation class, specifically, but also to all of our students for a great school year. As is customary in our June study session, administrators begin with a student life spring wrap up, followed by a report by our athletic director to report on our spring sports programs. We are excited that he has brought some guests. Since we have two administrators out today, we will have an elementary and a high school wrap up, and we will follow with Mr. Thomas. Mr. Zolkowski, will start, followed by Mr. Turk, and last but not least, Mr. Thomas.

II. Presentation(s): Student Life Spring Wrap-Up

Thank you, and congratulations on a very successful spring season and solid end of the quarter. We will now move into the first hearing of citizens for the study session agenda. This hearing is reserved for agenda items only. If anyone would like to speak, please come up to the microphone, state name and address, and try to keep your comments to no more than three minutes.

III. Hearing of Citizens

Dr. English stated now move into the review of potential motions for approval for the voting meeting, which is set to occur on Wednesday, June 21st.

IV. Discussion/Review of Potential Motions for Approval for Voting Meeting

A. Business/Finance

a. 2023 – 2024 Final Budget

Ms. Wehner led the discussion for the Final Budget, that will be seeking approval at the June voting meeting. This budget was not adjusted from the preliminary budget that was presented in May. With the number of unknowns that were discussed last month, the recommendation stands to increase the millage $\frac{1}{2}$ of the maximum allowed millage increase, which would be a 2% increase. Taking the millage rate from 23.6675 to 24.1409. The current updated information that is known on the Common Level Ratio is too early to put anything into figures in regards to how it may or may not affect the District prior to the County issuing any dispositions. There were 63 owner appeals filed. Some were for 2022 alone and some were for both 2022 and 2023. Also, not only did the Common Level Ratio increase from 87.5% in 2021 to 63.6% for 2022 and 2023, but the 2024 Common Level Ratio was just certified at 54.5%.

b. Pay App #4, East West Manufacturing & Supply Co Inc.

c. Pay App #6, East West Manufacturing & Supply Co Inc.

Ms. Wehner explained that there are two Pay Apps for East West Manufacturing & Supply Co. that we will be asking for your approval. The detail for this Pay App was included in your packet.

d. Paid Lunch Equity Compliance Form

Ms. Wehner explained the Paid Lunch Equity Compliance Form that was included in your packet. This is to verify and submit the balance in the Food Service account based on the requested date.

e. Tax Collectors

Ms. Wehner explained that approval will be needed for the tax collectors for the District as has been done in the past. No changes to what is currently in place.

f. Homestead Act

Ms. Wehner explained the 2023-2024 Homestead and Farmstead Exclusion Resolution as included in your packet. These figures are given from the State and are then allocated based on the millage rate and number of homestead properties in the District. Those families that qualify will receive a \$203.40 decrease in their tax bills for the upcoming year.

g. Insurance: Property, Casualty, Workers Compensation, Interscholastic Sports, School Board E & O.

Ms. Wehner will be asking for approval of the insurances per the summary sheet and information included in the packet. Please note the total premium increase of \$1,644 or 1.22% increase for the Property, Casualty and Workers Compensation insurance. The Interscholastic Sports coverage has no increase. The quotes for the School Board E&O insurance, are still pending, and will be included in the Board packet prior to the voting meeting.

h. Board Secretary appointment and financial obligations

Approval will be needed to appoint the Board Secretary of the Riverview School District per the Public School Code, to permit the Board Secretary, complete the necessary budgetary transfers, to permit the Board Secretary, to pay July and August bills and to permit the Board Secretary, to pay construction pay applications and approve change orders up to a \$15,000 limit.

i. Depositing Accounts 2023-2024: PLGIT, PNC Bank, Key Bank

Ms. Wehner explained the approval needed of the depositing banking institutions for the 2023- 2024 school year. These are the same accounts that are currently in place.

B. Agreements/Contracts/Resolutions:

- a. Forbes Road 2023-2024 Revenue Anticipation Note (RAN)
- b. Phase IV
- c. Interim Healthcare
- d. Krise Transportation
- e. AIU Communication/Marketing Services Agreement

Dr. English thanked Ms. Wehner and stated, once again, the appreciation for the attention to detail regarding the budget, specifically. It is difficult to come into a new district, take someone else's budgetary system, find where everything is coded, etc., and make it your own. We appreciate your hard work and efforts. Thank you.

Moving onto agreements and contracts. The first is the Forbes Road revenue anticipation note. Forbes borrows the money from the bank to keep it operational throughout the year. This year it is in the amount of 4.4 million dollars with an interest rate of 5.81%. Since billing and collection occurs throughout the year by participating schools, Forbes needs certification that we will pay our part (calculated by our average daily membership) to support our students in Forbes Road. Next is the annual Alternative Education for Disruptive Youth contract, which is Phase IV. As well as the Interim Healthcare contract. For students that have multiple disabilities and need medical services during the school day. This is followed by the yearly agreement with Krise Transportation for special education students. Finally, the approval of the Communications/Marketing services agreement with the AIU (Allegheny Intermediate Unit). This is to continue to support the partnership we have with Junior. The only substantive change is the flat fee going up to \$16,036 from \$15,500, for a percentage increase of 3.46%. This is due to the 14% increase in health care costs to the AIU. This increase was applied to all AIU communication specialist services for the 2023-2024 school year. All contracts have been reviewed by our solicitors.

C. Board Governance/Regulations

- a. Revised School Board Calendar for 2023-2024
- b. MOU – Summer Work Schedule
- c. Board Treasurer appointment
- d. Cultures Club 2023-2024

Board Governance section is fairly straight forward. Asking the Board to vote on the following items: the revised school board calendar to reflect the change with June 21st meeting. As well as asking for approval of the summer work schedule MOU. As previously discussed, this will be piloting a revised 4-day summer schedule with the RESPA union. The union has signed this document and is in agreement. District offices are set to be closed on Fridays between June 12th and August 11th. The custodians will also have 4-day work weeks. The idea is to do the same

work in four days to save on costs and provide flexibility and support to our summer employees. Additionally, the annual board treasurer appointment is up for approval, followed by the cultures club student organization budgetary outline.

D. Personnel

- a. REA Supplemental positions 2023-2024
- b. Auditorium Manager 2023-2024
- c. Musical: Director, Producer
- d. Athletic Coaches Resignations (2)
- e. Athletic Coaches and Event Workers
- f. Supplemental Retro 2022-2023
- g. Precision Subs: Jack Stock
- h. Paraprofessionals: unpaid leave (2), retro
- i. Paraprofessional: status change to FT
- j. Gifted/STEM Teachers
- k. Sabbatical – guidance high school
- l. Pitt Intern for history department 2023-2024
- m. Federal Programs Administrator
- n. Homeless Liaison
- o. Act 93 Administrative and Central Office Secretary Evaluations 2022 - 2023

We did our absolute best to be proactive for the summer, especially with personnel items for the 2023-2024 school year. We will be asking for your approval of the REA supplemental positions, the auditorium manager, the musical director and producer, athletic coaches and event workers (including two resignations), a retroactive supplemental position for the PE chair for the 2022-2023 school year, the usual precision subs, two unpaid leaves for paraprofessionals, a change in status to a full time paraprofessional, a replacement to our elementary gifted teacher, a high school counselor replacement for sabbatical for the upcoming year, a history intern, an annual approval of the federal programs coordinator and our homeless liaison, and the ACT 93 administrative and central office evaluations for the 2022-2023 school year.

E. Student Life

- a. Cross Country Retreat

There is only one item here, and that is the traditional cross country retreat at Pine Springs camp for the cross country runners. Some board members will be volunteering at this event. Keep in mind that with the change in the June voting meeting, this will be voted on retroactively.

F. Education

- a. National History Day Finals
- b. Disposal of books

Approval will be needed for the national history day reimbursable expenses and for the disposal of some world culture and geography books, where an effort was made to sell them. Mr. Kubistek will be donating them to Better World books who distributes them where needed or if needed throughout the country and the world.

V. Hearing of Citizens None at this time

VI. Adjournment