

**An executive session was held beginning at 6:00 pm to discuss legal matters and to receive information.*

RIVERVIEW SCHOOL DISTRICT

Study Session/Voting Meeting of the Board of School Directors

April 3, 2023 – 7:00 p.m.

Tenth Street Elementary Auditorium

AGENDA

Dr. English welcomed Board members (7:00 pm), community members and staff. Thanked all for attending our April 3rd study session. It's a wonderful time of year. The weather is starting to get warmer, our spring sports and activities are underway, and today marks the first day of the 4th marking period. Please remember that there is NO SCHOOL for students beginning on Wednesday of this week. There is a professional development day for staff on Wednesday and our spring break runs from Thursday through Monday of next week. School resumes on Tuesday April 11. Tonight is a combined study session and voting meeting, along with a presentation from Metz. Additionally, condolences go to the Family of Dolly Provenza who was a teacher in the District for 31 years. She gave great service to our district and our community. She will be missed. Meeting began with the Pledge of Allegiance.

I. Pledge of Allegiance

II. Presentation(s): Metz Food Service Renewal

Jenna Ossler and Larry Stelitano began the meeting with a presentation of scenarios for the upcoming school year:

2 scenarios: 1 with price increase (first since 2020) .25, going from \$2.50 to \$2.75 in the elementary schools and \$1.00 increase from \$2.75 to \$3.75 at the high school. Does not affect free and reduced lunch students or Verner status. Huge focus in wage increases, due to functioning as under staffed and hoping wage increase will help. 6.5% wage increase next year, hoping this helps remedy issue.

Questions from the board regarding the use of Styrofoam: answer is that is due to the labor shortage because they don't have any washers. Option for paper is more expensive. Mr. Stelitano stated that there is also a paper shortage but Metz will continue to source options but hopes they will get to washing their own trays again, soon. Possibly break up the routine to use real trays part of the time instead of Styrofoam the entire time. Additional question about product from the Grow Pod and Metz informed that yes, they did a taste test at Verner with Bok Choi. Metz will use all that they are given.

Metz was thanked for doing all that can be done to continue nutritious food options for the District.

Board Calendar Discussion

Next item to discuss is regarding the board calendar and meeting locations. This discussion is a request from board members, as they want to discuss and reconsider the

schedule, given the Biden administration's decree that the Covid emergency is soon ending, officially. We open the discussion to the Board. Board discussed the possibility of using Verner library or gym if needed for a larger meeting. Possibly rotate meetings like has been done in the past. Suggest that move the March and April meetings that occur during the Musical to Verner. Dr. English will bring a proposed updated schedule to the next meeting for consideration. Additional discussion regarding layouts in all meetings along with the stream capability. New set up for Board meetings, closer together, possibly shift chairs slightly to ensure that all members and nametags are visible.

III. Hearing of Citizens

Thank you. Now is the first hearing of citizens for the study session agenda. This hearing is reserved for agenda items only. If you would like to speak, please come up the microphone, state your name and address, and try to keep your comments to no more than three minutes. Thank you. No Citizens spoke at this time.

Brief explanation, as this is a combined study session, we thought it would make it would clear up confusion to split the study session into two parts. Part 1 of the study session will be to discuss both tabled items and those that are time sensitive. These items will be voted upon tonight during our abbreviated voting session.

PART I: March 13, 2023 TABLED Items/April 3, 2023-time sensitive voting items

IV. Discussion/Review of Potential Motions for Approval for Voting Meeting

Let's start this evening with our business and finance section. Ms. Wehner, business manager will now lead discussion.

A. Business/Finance

a. Change Order:

Ms. Wehner explained the change order for Merit Electrical, details in the packet, no questions were asked.

b. Audit Acceptance

June 30, 2022 audit report needs approval, presentation last month. No questions were asked.

Next item to discuss is the Ricupero maintenance proposal, tabled from the March 13th voting meeting. The proposal has been reviewed by the solicitor and adjusted based on the discussion from March 13th. We will be asking you to vote upon this proposal this

evening. This is of a time sensitive nature, as we need to get our services in place for the spring, and thus, need to start now. Any questions or discussion regarding this proposal?

B. Agreements/Contracts/Resolutions:

a. Ricupero Maintenance Proposal

Tabled from 3.13. meeting proposal has been reviewed by solicitor. Vote this evening, time sensitive.

Questions:

Ms. Miller had a question regarding the dates – season, start date and end date.

Approximately 7 months. Begins in April at first need of mowing.

Dr. Pallone asked about environmental concerns, re: pesticides and herbicides, can we be more friendly. Adam Conway, Ricupero representative in attendance responded that he is an organic gardener and company uses when possible.

Sometimes it doesn't work and must treat the plant. Fertilizer will always be 100% organic but weed killers on grass will depend on the situation.

Mrs. Hurt-Robinson sent in a question about oil leakage. Mr. Conway clarified: Any issue that arises will always be taken care of. They will come in on Saturday as well to stay away from students and will be careful. Only applies to high school since elementary are street parking.

Additional questions regarding line items to be removed:

Mr. Conway stated: meant to remove #4, concealed to property lines and also informed that it is a generic contract, that will not pertain to RSD since not digging on property. If needed to dig there will be a more in detail addendum contract. #4 will be removed.

Mr. Falco also reminded about #8, it will be removed as well and for #12 – take out the 'one-time' part.

Mr. Conway agreed that they will remove #4, #8, #12.

Thank you. Let's move into board governance and regulations. We will be asking for you to discuss and vote upon the third reading of policy 249, which we have discussed on a few occasions, and the second reading of policy 907.1 regarding school visits. We also have two confidential student agreements, as well as a confidential teacher confidentiality agreement. We will be asking you to vote upon these items this evening. Are there any questions or discussion regarding board governance or regulations?

No questions were asked.

C. Board Governance/Regulations

a. Board Policies:

i. Third/Final Reading, Policy 249 Bullying/Cyberbullying

ii. Second Reading, Policy 907.1/School Visits by Board Members

b. Confidential Student Settlement Agreement CSA2223-004

c. Confidential Student Settlement Agreement CSA2223-005

d. Confidential Teacher Confidentiality Agreement CSA 2223-006

Moving to personnel. We will be asking for your approval of an FMLA request and a long term sub replacement for one of our teachers that is out on medical leave. We also

will be asking your approval of unpaid leave for one of our paraprofessionals and for the approval for the bus driver that was hired to transport one of our students that has been temporarily displaced. Are there any questions or discussion on personnel items?

D. Personnel

- a. Leaves - FMLA
- b. Long Term Sub -
- c. Paraprofessionals: unpaid leave (1),
- d. Allegheny Transportation (ATS): Bus Driver (1)

Any questions/discussions: None

In conclusion in education we will be asking for your approval of an orchestra PMEA trip. This year's all state for orchestra location is at the Kalahari Resort in the Poconos. We are fortunate to have one of our students, Riley Russell, make it this year to the state level in orchestra, and since this will be an overnight trip, we will be asking for your approval, and subsequently, wishing her well at this prestigious competition. Are there any questions or comments regarding education items? Hearing none, let's move into Part 2 of our study session. All items in part 2 will be items that will appear on the April 17th voting meeting. No questions at this time.

E. Education

- a. PMEA All State Orchestra

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PART II: April 17, 2023 Voting Items

Next, let's move into the study session items for this evening regarding items to be approved at the April 17th voting meeting. We hope this is a less confusing way to move through tonight's meeting, as last time we held a combined study session and voting meeting there was confusion about which items would appear this week and which would occur at our next voting meeting. Let's start once again with business and finance section with business manager Ms. Wehner.

V. Discussion/Review of Potential Motions for Approval for Regular Voting Meeting

A. Business/Finance

- a. 2023 – 2024 Western Pennsylvania Gasoline and Diesel Fuel Consortium
- b. 403b List
- c. Budget Transfers
- d. CEP/Price Lunch Equity
- e. Purchase of Cafeteria Equipment

Ms. Wehner began discussing the 23/24 WPA Gasoline and Diesel Fuel Consortium. This is a yearly occurrence. Next included in packet is an updated 403(b) Vendor List. Budget transfers, which have normally been discussed quarterly during the year has a few changes now. Ms. Wehner has added descriptions for accounts to make it more helpful. This will also become a 'rolling' spreadsheet for the fiscal year, for better reference and understanding. Questions from the board on a few line items: question about the training for the admin team that came out of the advertising line, Dr. English explained that there is a training to better equip Admin and budget transfer was from his advertising account. Every year always need to move things, do our best to not have many. Ms. Wehner's goal to iron out.

CEP –system just opened on April 1 and work on, due in June

Cafeteria Equipment – waiting on additional quotes, equipment is no longer functional (High school)

Budget update – board was given info from state, these figures are proposed and will use 22/23 state appropriations in our budget.

B. Agreements/Contracts/Resolutions:

- a. UPMC Training Service Agreement Amendment & Extension
- b. AIU – Formally DART, now Preschool Early Intervention Program Contract Renewal
- c. AIU – Waterfront Learning 2022-2023 School Year
- d. Food Service Renewal
- e. Diligent Corporation – Board Docs

Ms. Wehner began discussing agreements, contracts, and resolutions.

Ms. Wehner reached out to other locations for athletic services and no one is currently adding additional schools so we will stay with UPMC. It has been a great partnership and has made adjustments and have made good faith effort to provide additional services to us. Also to note that when reaching out to ESSMC and AHN, there is a shortage of physical therapists across the region and they are struggling to fill the positions within the partnerships that they already have.

Questions regarding UPMC Agreement:

Dr. Pallone wanted confirmation that this was an extension, correct.

Mrs. Wilton questioned about the increase in cost and was UPMC trying to keep people in place.

Mrs. Chaparro noted that the trainer Isabel Satler is excellent and on top of it. Will be glad to keep her.

Mrs. Wilton questioned was the increase due to the additional person available on sidelines, and Dr. English clarified no, but due to retention needs.

Mrs. Wilton noted to be wary of the increase and hopes it does not continue to happen each year. Can the extension be one year only?

Ms. Wehner stated that it equals out to 5% every year for increase.

Mrs. Chaparro reminded that the district did seek out others with no luck.

Dr. English suggested we ‘lock in’ due to target rich environment

Mrs. Pallone stated that we have given them access to the market.

Dr. English clarified that students are offered options within UPMC but do not have to use. The trainer is like a full time position due to the activities they attend and they are in the building daily for practices. Some schools, like North Allegheny, hire their own staff but that becomes a full time employee, as our staff with benefits and that is not cost effective here.

Final note that Mario Rometo name needs to be changed on the document to Corey Thomas.

DART – New title: Preschool Early Intervention Program – the District receives approximately \$7920 yearly for rental of the space.

Mr. Paris had a couple of questions about the contract and language and asked for it to be cleaned up, specifically section 1. Also asked how clearances worked with DART and could there be a clarified in the contract stating that they comply.

Dr. Monroe confirmed that no one comes in to the building except AIU employees and all AIU employees are hired with approved clearances.

Board Docs will be approved for use beginning in the 23-24 school year. Board docs cost – 2700, 1st year cost but should always be around. We will save trees and time. Training will occur over summer.

Next, we will be asking for your approval of the AIU Waterfront Learning annual agreement for online learning for students and families that need it. You also heard from Metz this evening, and we will be asking for your approval for their renewal.

On April 17th, you will vote on the third and final reading on policy 907.1, board visitation. Also on the docket will be the SADD club budgetary outline. Finally, we will be asking your approval of trademarking an alternate athletics logo. This is a request from our community, who would like to purchase gear with the ship on it as well. We have worked with our design team from the AIU, who has come up with a logo that would be unique to Riverview and able to trademark. That’s all for board governance and regulations.

C. Board Governance/Regulations

- a. Board Policies:
 - i. Third/Final Reading, Policy 907.1/School Visits by Board Members
- b. Student Club: SADD – Students Against Destructive Decisions
- c. Alternate Athletic School Logo – RHS Ship

The community wants to purchase gear with it. Primary logo still the Flag but could also use the ship. JC – confirm that Alternate Athletic School Logo. Falls under branding guide.

Lastly, there are personnel items for April 17th. We will be asking for your approval of three employees that have met their 60-day probationary period. We are also expecting an official retirement letter of one of our professional employees, who has faithfully served the District for many years.

D. Personnel

- a. Permanent Employees (3)
- b. Retirement (1)

That completes tonight’s study session agenda. We will now move into the second hearing of citizens. This hearing is reserved for all school-related items. If any community member would like to speak, please come to the microphone, state you name and address, and try to keep your comments under three minutes. Are there any citizens that would like to speak? Thank you. We will now adjourn, and I’ll turn over the meeting to Mrs. Chaparro, who will lead tonight’s voting meeting.

VI. Hearing of Citizens
None.

VII. Adjournment (7:58)