

**MINUTES OF THE REGULAR MEETING  
BOARD OF SCHOOL DIRECTORS**

**FEBRUARY 8, 2021**

*\*An Executive Session was held from 6:30 pm until 7:00 pm, February 8, 2021, to discuss personnel matters and to receive information.*

- CALL TO ORDER** Mrs. Ashbaugh, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:03 pm, via ZOOM as a result of necessity due to coronavirus pandemic sanctions.
- VISITORS PRESENT** B. Gras, J. Wessel, B. Kovalik, K. Walker, R. Highberger, R. Kusunda, T. George, T. Abraham, A. Pater, J. Gonzalez, along with additional unnamed residents
- ROLL CALL** Present: Members: Mrs. Chaparro, Mr. Hawk, Mrs. Hurt-Robinson (arrival 7:14 pm), Dr. Loeffler, Dr. McClure, Ms. Miller, Dr. Pallone, Mrs. Schaaf, Mrs. Ashbaugh; Falco Muscante, Solicitor; Dr. English, Supt.; Ms. Good, Business Manager; Mrs. Tamburro, Recording Secretary
- MINUTES APPROVED  
TREASURER’S REPORTS/  
TAX COLLECTOR  
REPORTS/PAYMENT OF  
BILLS** Mrs. Ashbaugh presented the Regular Voting Meeting for January 11, 2021, along with the Minutes of the Study Session for February 1, 2021. In addition, she presented the Treasurer’s Report for: General Fund, addition, she presented the Treasurer’s Report for: General Fund, November, December, 2020; Scholarship Fund, December, 2020; Capital Reserve Fund, December, 2020; GOB Series 2020, December 2020; Fund 39 Series 2018 Bond Issue, December, 2020; Food Service, December, 2020; and Student Activities, December, 2020. In addition, she presented the Pa. Municipal Real Estate Tax Summary, Oakmont and Verona, for December 2020, along with the Keystone Collections Group: LST and EIT Collections for December, 2020. She also presented the Approval of Bills – Fund 10 – in the amount of \$922,733.02. Mrs. Schaaf moved that these reports be accepted and filed for audit. Dr. McClure seconded the motion which passed unanimously. Mrs. Ashbaugh then presented the Approval of Bills – Fund 10 – Equiparts in the amount of \$563.55. Ms. Miller moved that the report be accepted and filed for audit. Mrs. Schaaf seconded the motion which passed unanimously. Finally, Mrs. Ashbaugh presented the Approval of Bills – Fund 10 – UPMC in the amount of \$6,952.50. Mrs. Chaparro moved that this report be accepted and filed for audit. Ms. Miller seconded the motion which passed with seven (7) affirmative votes and one (1) abstention (Mrs. Schaaf).
- PRESIDENT’S REMARKS** Mrs. Ashbaugh thanked everyone for attending this evening’s meeting. She mentioned that she had talked with Dr. English, and the 4 day week has gone well so far for K-4. She hopes to hear soon when educators can receive the vaccine. The District is following CDC Guidelines. She thanked the Administration, Teachers, School Personnel, Parents, Students, the Board, and everyone else involved for all of their hard work.
- HEARING OF CITIZENS** None

**MOTIONS FOR APPROVAL**

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Upon the recommendation of the Finance Committee (Dr. McClure), Mr. Hawk moved that the following item be approved-

MOTION 1:

- The following contracts/agreements pending solicitor review and recommended revisions:
  - Affiliation Agreement between Clarion University of PA and Riverview School District expiring June 30, 2025.

Mrs. Chaparro seconded the motion which passed unanimously.

*Arrival of Mrs. Hurt-Robinson 7:14 pm*

Upon the recommendation of the Finance Committee (Dr. McClure), Ms. Miller moved that the following item be approved-

MOTION 1:

- The following contracts/agreements pending solicitor review and recommended revisions:
  - Prevention Services Letter of Agreement between Riverview School District and Addiction Medicine Services, UPMC Western Psychiatric Hospital for Verner Elementary for the 2020/21 school year.
  - Prevention Services Letter of Agreement between Riverview School District and Addiction Medicine Services, UPMC Western Psychiatric Hospital for Tenth Street Elementary for the 2020/21 school year.

Mrs. Chaparro seconded the motion which passed with either (8) affirmative votes and one (1) abstention (Mrs. Schaaf).

Upon the recommendation of the Finance Committee (Dr. McClure), Dr. Pallone moved that the following item be approved –

MOTION 3

- Acceptance of the audit of the Riverview School District Financial Audit for 2019-2020 as prepared by Peter Vancheri from Hosack, Specht, Muetzel & Wood LLP with no adverse findings, and make the following fund balance designations as of June 30, 2020:
  - a) Non-Spendable \$194,337
  - b) Committed \$3,615,429
  - c) Assigned \$589,283
  - d) Unassigned \$1,889,360

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mrs. Schaaf moved that the following item be approved –

MOTION 4

- Disposal of piano, inventory tag 005130, Model- Essex EGP160, and give to Glenn Garrison for artwork.

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mrs. Schaaf moved that the following item be approved –

MOTION 5

- Athletic Department Site Manager for the 2020-21 school year in the amount of \$2,000 retro to January 8, 2021.

Mrs. Ashbaugh seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mr. Hawk moved that the following item be approved –

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**MOTION 6**

- Award bids in conjunction with the 2021 summer renovation project:  
General Construction Contract – R.A. Glancy & Sons, Inc. - \$1,129,000.00  
Plumbing Construction Contract – East End Plumbing & Mechanical, Inc. - \$91,000.00  
HVAC Construction Contract – East West Manufacturing Co. - \$1,513,000.00  
Electrical Construction Contract – Merit Electrical Group, Inc. - \$436,992.00  
Roofing Contract – Pennsylvania Roofing Systems, Inc. - \$940,000.00

Dr. Pallone seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mrs. Schaaf moved that the following item be approved –

**MOTION 7**

- The following pay applications in conjunction with the Summer 2020 Renovation Project:  
VEBH Invoice #20-S18-04-04 in the amount of \$11,200.00  
VEBH Invoice 320-S18-03-04 in the amount of \$71,630.00

Ms. Miller seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mrs. Schaaf moved that the following item be approved –

**MOTION 8**

- Ratify the service agreement between Riverview School District and Aramark expiring 5/29/24.

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mr. Hawk moved that the following item be approved –

**MOTION 9**

- The projected 2021/2022 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,160,057.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545.00. The Riverview School District contribution to the Program of Services Budget is estimated to be \$18,614.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Dr. Pallone moved that the following Education Committee item be approved-

**MOTION 1:**

- Program of Studies for the 2021-2022 school year.

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Hurt-Robinson moved that the following Board Governance items be approved-

**MOTION 1:**

- The Student Clubs and Budgetary Outlines for : SADD
- The Riverview School District 2021-2022 School Calendar

Dr. Loeffler seconded the motion which passed unanimously

Upon the recommendation of Mrs. Ashbaugh, Mrs. Schaaf moved that the following Personnel items be approved-

**MOTION 1:**

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- Transfer of Kathleen Walker from a Class III 3 hour per day Part-Time Paraprofessional to a Class III 5.5 hour per day Part-Time Paraprofessional replacing Gail Kocur, effective January 18, 2021.
- Individuals as substitute teachers and paraprofessionals with Precision HR Solutions Inc. for the 2020-2021 school year pending any certification requirements:
  - Luke Roenigk                      Custodian
  - Cristen Shannon                Inter-Social Studies
  - Jacob Kaylor                    Emergency Certification / Paraprofessional

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Ms. Miller moved that the following Personnel items be approved-

MOTION 2:

- Leave of Absence effective January 14, 2021, for Melissa Botta Havran, with her return date to be determined.
- Approval of Melissa Botta Havran as a leave replacement teacher for Jill Swogger effective January 14, 2021.

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mr. Hawk moved that the following Personnel item be approved-

MOTION 3:

- Unpaid military leave rights for Erich Geppert beginning February 8, 2021 through June 10, 2021.

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Hurt-Robinson moved that the following Personnel item be approved-

MOTION 4:

- An Article XI, section (b) Child-Bearing/Child-Rearing Leave for Lyndsay Carney beginning on or about March 12, 2021 with an anticipated return date of June 11, 2021.

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Schaaf moved that the following Personnel items be approved-

MOTION 5:

- Extension of an Article XI, section (e) Sabbatical Leave for Elizabeth Orbin beginning March 31, 2021.
- An Article XI, section (e) Sabbatical Leave date change for Rachelle Poth beginning March 31, 2021, instead of January 27, 2021.

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Schaaf moved that the following Personnel item be approved-

MOTION 6

- Trevor George, Oakmont, Pa., as a Temporary Professional Employee, Bachelors, Step 1, effective January 21, 2021, according to the RSD/REA CBA replacing Augustine Della Sala.

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Schaaf moved that the following Personnel item be approved-

MOTION 7

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- The following individual as bus driver/van driver/aide with Allegheny Transportation Services, Inc. for the 2020-2021 school year pending any certification requirements: Lynn Austin
- Dr. McClure seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Ashbaugh, Mrs. Schaaf moved that the following Personnel item be approved –

**MOTION 8**

- Memorandum of Understanding M2021-004 among the Riverview School District, Riverview Education Association (REA), and Riverview Education Support Professional Association (RESPA) subject to the final review and approval of the School District’s Solicitor.
- Dr. Pallone seconded the motion which passed unanimously.

**COMMITTEE REPORTS**

**EDUCATION**

Mrs. Hurt-Robinson mentioned that things are going well in the buildings. She thanked the teachers, counselors, and administrators for working with students and families that need additional support.

**FINANCE**

Dr. McClure spoke briefly about the bond issue. She was also pleased with the results of the audit.

**STUDENT LIFE**

Mrs. Schaaf mentioned that a Student Life meeting is scheduled for later this month. She talked briefly about the fundraiser for the Heart Association, the Ronald McDonald House, and the 100<sup>th</sup> day of school, along with the competition between Riverview and Springdale. Kindergarten Registration has begun. The Musical does have their own Facebook and Instagram sites. Mrs. Chaparro added that basketball is underway and being live-streamed. Dr. English also noted that we have had no COVID cases in sports – we are staying safe. He thanked Mr. Rometo and the Athletic Department for their hard work.

**COMMUNICATIONS/PUBLIC RELATIONS**

Mrs. Chaparro reviewed the Communications and Public Relations update. She briefly reviewed the weather related communications, the Single-page Academic Outcome Report and additional stories posted to the website. Facebook followers have continued to grow.

**FORBES**

Dr. Loeffler mentioned that Riverview presently has 21 students attending. There is a total of 649 students from ten school.

**EASTERN AREA**

Ms. Miller gave a brief update on the roofing problem. Enrollment there has remained consistent. Since one of our students has moved, the District enrollment is five. They have 28 students learning remotely. Ms. Mills has also been elected as the Vice President of the Eastern Area Board.

**LEGISLATIVE**  
about

Dr. Pallone gave an update on the legislative front. She briefly talked about a number of bills to amend Public School Code – supplemental funding, First Amendment rights, substitute teachers, permits, mental health

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training, charter school study, and the removal of derogatory terms to name a few.

**SAFETY**

Mrs. Hurt-Robinson mentioned that the next Safety Meeting would be on February 18<sup>th</sup>. She hopes to provide more at the next meeting.

**SOLICITOR'S REPORT**

Mr. Muscante made mention of the Executive Session held before the start of tonight's meeting. He had nothing additional to report.

**HEARING OF CITIZENS**

None

**ADJOURNMENT**

Mrs. Schaaf moved that the meeting be adjourned. Meeting adjourned at 8:26 pm.