

RIVERVIEW SCHOOL DISTRICT

Superintendent's Report
Regular Meeting
Board of School Directors
February 27, 2012

RECOMMENDATIONS:

I. PERSONNEL ITEMS

A. Central Office Secretary for Special Education and Financial Services

I recommend approval of **Judene Sykes** as a Central Office Secretary for Special Education and Financial Services at a salary of \$36,509 per year with benefits, with a sixty (60) working day performance probation, effective March 1, 2012.

Name: **Judene Sykes**
Address: 47 Crystal Drive, Oakmont, PA 15139
Position: Central Office Secretary for Special Education & Financial Services
Replacing: Linda Tamburro (Transfer to Superintendent's Secretary)
Education: University of Pittsburgh, BA, University of Pittsburgh, Masters
Public Administration
Experience: RSD Computer Aide 2011 – Present
Comm. of PA, Dept. of Public Welfare, Budget Analyst – 1994-2004
Salary \$36,509 with benefits
Effective March 1, 2012

Motion_____ **Second**_____ **Vote**_____

B. Supplementals

I recommend approval of the following supplemental appointments for the 2011-2012 school year as listed:

Assistant Junior Varsity Baseball Coach	-	Nicholas Buchser
Assistant Track Coach		Mario Rometo, M.Ed.
Volunteer Track Coaches (RHS Employees)		Jessica Dayhoff – Throwing Ashley Goodsell – Distance Stacey Mitchell – Sprints

Motion_____ **Second**_____ **Vote**_____

C. Additions to the 2011-2012 Substitute List

I recommend approval of the following additions to the 2011-2012 Riverview School District Substitute List:

Harclerode, Joseph	Social Studies
Johnson, Alexandra	Elementary
Rodrigues, Annamarie	Elementary

Snyder, Melody
Meckel-O'Leath, Nicole
Kumar, Amanda
McKinney, Katie

Elementary/Special Ed.
English
Elementary Intern Certificate
Elementary/Special Education

Motion_____ **Second**_____ **Vote**_____

D. Teacher Request To Recover Retirement Period

I recommend approval of Riverview School District’s contribution into the retirement system for Michael Slencak’s special sick leave from February 23 to April 9, 2009 at an approximate Cost of \$725.00 to Riverview School District, pending notification from PSERS.

Motion_____ **Second**_____ **Vote**_____

E. Custodian

I recommend approval of **William Craig** as a full-time, twelve (12) month custodian for Riverview School District at a salary of \$30,320 per year with benefits, with a sixty (60) working day performance probation effective March 1, 2012, under the RSD RESPA Collective Bargaining Agreement.

Motion_____ **Second**_____ **Vote**_____

F. Resignation

I recommend, with regret, acceptance of Dean Hornsby’s resignation from the Riverview School District Board effective immediately. We thank Mr. Hornsby for his dedicated service to the Riverview School District Board of School Directors.

Motion_____ **Second**_____ **Vote**_____

II. ACCEPTANCE OF AUDIT FINDINGS

I recommend acceptance of the findings of the Riverview School District Financial Audit for 2010-2011 as prepared by Peter Vancheri from Hosack, Specht, Muetzel & Wood LLP. The audit contains no adverse findings.

Motion_____ **Second**_____ **Vote**_____

III. PLANCON, PART J 2005

I recommend approval of the attached Plancon, Part J 2005 documents for the Verner Elementary School and Tenth Street Elementary School as prepared by Peter Vancheri, Riverview School District Auditor, Richard Jaynes, Riverview School District Architect, and Frank Thompson, Riverview School District Business Manager.

Motion_____ **Second**_____ **Vote**_____

IV. LOCKER ROOM AND STORAGE AREA FOR RJSHS

I recommend approval of the lowest, responsible, competitive bid for the Riverview Junior Senior High School locker room and storage area as listed:

Moret Construction	\$259,000.00
Hranec Construction	\$ 33,000.00
East End Plumbing	\$ 5,900.00
3 Rivers Electrical	\$ 12,340.00

Motion_____ **Second**_____ **Vote**_____

V. CONTRIBUTION

I recommend with gratitude acknowledgement of a \$1,000.00 contribution from Conco Systems of Verona, PA to support the BOTS IQ Robotics Competitions in 2012.

Motion_____ **Second**_____ **Vote**_____

VI. AUDITOR GENERAL'S PERFORMANCE AUDIT REPORT

I recommend approval of the following corrective action regarding the Riverview School District 2007-2008 Performance Audit conducted by the Pa. Auditor General's Office. The Riverview School District will:

1. Require all Riverview School District employees to sign the Riverview School District Computer and Network Acceptable Use Verification Form, as attached.
2. Require all vendors and service providers to sign the Riverview School District Computer and Network Acceptable Use Verification Form and utilize an eight (8) character password.
3. Require all Riverview School District employees to use a password of at least eight (8) characters.
4. Revise Riverview School District Policy 281, 281.1 and 281.2 to require the above by all vendors, contractors and employees, as we revise our Riverview School District Policy Manual through the services of the PSBA Policy Services in 2012.

Motion_____ **Second**_____ **Vote**_____

VII. EASTERN AREA SUNRISE SCHOOL

I recommend approval of the revenue bond issuance in the amount of \$ _____ for the new roof of the Eastern Area Sunrise Special School as proposed in the attached document.

Motion_____ **Second**_____ **Vote**_____

****No action was taken on this issue. It will be addressed in the near future****

VIII. COMPUTER UPGRADE

I recommend approval of the contract for Computer Centerline Technologies for RSD system upgrades for \$20,430.00 as attached.

Motion_____ **Second**_____ **Vote**_____

IX: ALLEGHENY COUNTY SCHOOLS HEALTH INSURANCE CONSORTIUM TRUSTEES

I recommend approval of Roxanne Eichler to serve as School Board Trustee in the Allegheny County Schools Health Insurance Consortium for a two-year period effective March 29, 2012 as attached.

Motion_____ **Second**_____ **Vote**_____

DATES TO REMEMBER:

- March 5** **Education Committee Mtg. – 7 PM Central Office Conference Room**
- March 12** **Study Session - 7 PM Central Office Conference Room**
- March 19** **Regular Voting Meeting @ Verner – 7 PM Verner Library**
- March 26** **Budget Work Session – 7 PM Central Office Conference Room**