

**MINUTES OF THE REGULAR MEETING  
BOARD OF SCHOOL DIRECTORS**

**January 17, 2022**

*An Executive Session was held January 10, 2022, from 6:00 pm until 6:57 pm and following adjournment from 8:42 pm until 10:47 pm to discuss legal matters and to receive information.*

**CALL TO ORDER** Mrs. Jeanine Hurt-Robinson, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:02 pm, via ZOOM as a result of necessity due to coronavirus pandemic sanctions.

**VISITORS PRESENT** N. Jones, L. Lowe, J. Gonzalez

**ROLL CALL** Present: Members: Mrs. Chaparro, Ms. Garibay, Mr. Hawk, Mrs. Hurt-Robinson, Dr. McClure, Ms. Miller, Dr. Pallone, Mrs. Schaaf, Mrs. Wilton; Mr. Muscante, Solicitor; Dr. English, Supt.; Ms. Good, Business Manager; Mrs. Tamburro, Recording Secretary

*Following Roll Call, Mrs. Hurt-Robinson made mention of the Executive Sessions held at the January 10, 2022 Study Session.*

**MINUTES APPROVED  
TREASURER’S REPORTS/  
TAX COLLECTOR  
REPORTS/PAYMENT OF  
BILLS** Mrs. Hurt-Robinson presented the Regular Voting Meeting for November 15, 2021, the minutes of the Reorganization and Regular Voting Meeting for December 6, 2021, along with the minutes of the Study Session for January 10, 2022. In addition, she presented the Treasurer’s Reports for: General Fund, November, 2021; Scholarship Account, November and December, 2021; Capital Reserve Fund, November and December, 2021; Fund 39 Series 2018 Bond Issue, November and December, 2021; GOB Series 2020, November and December, 2021; Food Services, November and December 2021, and Student Activities, November and December, 2021. She also presented the Pa. Municipal Delinquent EIT Collections for November and December, 2021; the Pa. Municipal-Real Estate Tax Summary, Oakmont and Verona for November and December, 2021; and the Keystone Collections Group LST and EIT Collections for November and December, 2021. Mrs. Hurt-Robinson then presented the Approval of Bills – Fund 10 – 2021-2022 in the amount of \$1,954,886.36. Mrs. Schaaf moved that these reports be accepted and filed for audit. Dr. McClure seconded the motion which passed unanimously.

**PRESIDENT’S REMARKS** Mrs. Hurt-Robinson welcomed everyone to tonight’s meeting. Today we celebrate Dr. Martin Luther King, Jr. who would have turned 93. In his honor, she mentioned one of his famous quotes, "The time is always right to do what is right". She thanked everyone for being here.

**PRESENTATION** Dr. English thanked the Board of School Directors for everything that they do and how much they are appreciated. He went on to say that he also appreciates their support of him. “We thank you and appreciate you”. A certificate of recognition had been distributed to all members in advance of the voting meeting.

**HEARING OF CITIZENS** None.

**MOTIONS FOR APPROVAL**

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Upon the recommendation of the Finance Committee (Dr. McClure), Mrs. Schaaf moved that the following items be approved:

**MOTION 1:**

- The following contracts/agreements pending solicitor review and recommended revisions:
  - PCA Services Amendment Letter of Agreement between Riverview School District and the Western Pennsylvania School for the Deaf.
  - Allegheny Intermediate Unit (AIU) Kindergarten Transition Memorandum of Understanding for 2021-2022 and 2022-2023 school years.
  - Continuation/Extension Solicitor Engagement Letter ratifying the reappointment of Maiello Bruno & Maiello for the 2020-2021 and 2021-2022 school years and reappointment for the 2022-2023 and 2023-2024 school years.
  - Agreement between Riverview School District and Phase 4 Learning Center, Inc. for the 2021-2022 school year.
  - Letter of Agreement between Riverview School District and the Watson Institute, The Education Center-Sewickley-for the 2021-2022 school year prorated beginning January 12, 2022 for Student "X".

Ms. Miller seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Mr. Hawk), Mrs. Schaaf moved that the following item be approved-

**MOTION 2:**

- Disposal of broken/obsolete computer equipment:

HP EliteBooks 8440p	30
Lenovo Thinkpad X131e/Lenovo Yoga 11e	136
Dell Latitude 3400 (broken)	1
Lenovo N22/N23	124
Lenovo 300e (damaged)	7
Acer TravelMate B117	29
Dell Latitude E6430s (damaged)	6
HP ProBook 11G1	46
HP3115m	31
HP Mini 5103	13
Lenovo Thinkpad Z61e/R61	10
Acer Chromebook N15V1	11
HP Desktops	143
SmartBoard	77
NEC Projectors	85
iPad	20
Screens	120
Kindle	50

Dr. Pallone seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mr. Hawk moved that the following item be approved-

**MOTION 3:**

- Resolution R2122-014 authorizing the collection of School Property Taxes in installments.

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Mr. Hawk), Mrs. Chaparro moved that the following item be approved-

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**MOTION 4:**

- Resolution R2122-016 declaring property unused and unnecessary and approving an Agreement of Sale to transfer property jointly held by the School District, Allegheny County, and Oakmont Borough to Mr. Wes Moorhead and authorizing all pertinent School District officials to execute documents on behalf of the School District to complete the transfer.

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure), Mr. Hawk moved that the following item be approved-

**MOTION 5:**

- Ratify the following pay applications in conjunction with the 2021-2022 Capital Improvement Project:  
VEBH Invoice #20-S18-04-06 in the amount of \$1,203.20  
VEBH Invoice #21-S18-01-01 in the amount of \$14,625.00

Mrs. Chaparro seconded the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Mr. Hawk), Dr. Pallone moved that the following items be approved-

**MOTION 6:**

- Ratify Kades-Margolis Section 125 Cafeteria Plan Flexible Spending Program Memorandum of Understanding
- Appointment of Ms. Tammy Good, Business Manager, primary voting delegate and Mrs. Barbara Kumar and Mrs. Cori Fye alternate delegates for the Allegheny County Southeast Tax Collection Committee.

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Mrs. Schaaf moved that the following Board Governance and Regulations items be approved-

**MOTION 1:**

- The following revisions to the Riverview School District Board Policy Manual:

First Reading:

Policy 006	Local Board Procedures
Policy 006.1	Attendance at Meetings via Electronic Communications
Policy 008	Organization Chart
Policy 903	Public Participation in Board Meetings
Policy 610	Purchases Subject to Bid/Quotation
Policy 611	Purchases Budgeted

Dr. McClure seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Mr. Hawk moved that the following Board Governance and Regulations items be approved-

**MOTION 2:**

- The Student Clubs and Budgetary Outlines for: SADD, Ecology Club
- The Riverview School District 2022-2023 School Calendar.

Mrs. Wilton seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Ms. Miller moved that the following Board Governance and Regulations item be approved-

**MOTION 3:**

- Student Discipline Agreement involving Student No. 2021-001.

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Mrs. Chaparro seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Dr. Pallone moved that the following Board Governance and Regulations item be approved-

MOTION 4:

- Resolution R2122-015 regarding Riverview School District's support of the Pennsylvania School Funding Litigation for Fair Funding.

Dr. McClure seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Mrs. Schaaf moved that the following Board Governance and Regulations item be approved-

MOTION 5:

- Resolution R2122-017 adopting the Principles for Governance and Leadership through the Pennsylvania School Boards Association (PSBA).

Ms. Miller seconded the motion which passed unanimously.

Upon the recommendation of the Education Committee (Mrs. Wilton), Mrs. Chaparro moved that the following item be approved –

MOTION 1:

- Amend the October 25, 2021 motion for Rachelle Poth to attend the TETC Technology Conference scheduled for December 1-2, 2021 in Tennessee. Cost to the District \$120.00 registration fee and substitute wage.
- Amend the October 25, 2021 motion for Rachelle Poth to attend the FETC Education Technology Conference scheduled for January 26-28, 2022 in Orlando, FL. Cost to the District, substitute wage.

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of the Education Committee (Mrs. Wilton), Mrs. Schaaf moved that the following item be approved-

MOTION 2:

- Disposal of the following textbooks:

*By the People, AP Edition*, by James W. Fraser, Pearson Education, 30 copies, 2015

*Psychology for AP, Second Edition*, by David G. Myers, BFW/Worth Publishers, 33 copies, 2014

*Dr. Pallone requested that a copy of each book be retained prior to disposal.*

Mrs. Hurt-Robinson seconded the motion which passed unanimously.

Upon the recommendation of the Education Committee (Mrs. Wilton), Mrs. Hurt-Robinson moved that the following item be approved-

MOTION 3:

- Approval of the following Spanish textbooks:

*Encuentros 1 Comunicacion Y Cultura*, Vista Higher Learning, Inc., 2 Teacher Editions, 45 Student Editions

*Encuentros 2, Comunicacion Y Cultura*, Vista Higher Learning, Inc., 1 Teacher Edition, 30 Student Editions

*Encuentros 3, Comunicacion Y Cultura*, Vista Higher Learning, Inc., 1 Teacher Edition, 15 Student Editions

Mrs. Schaaf seconded the motion which passed unanimously.

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Upon the recommendation of the Education Committee (Mrs. Wilton), Dr. Pallone moved that the following item be approved-

MOTION 4:

- Program of Studies for the 2022-23 school year.

Mr. Hawk seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Mrs. Schaaf moved that the following Personnel item be approved-

MOTION 1:

- An Article XI, section (e) Sabbatical Leave for Sylvia Campbell for the second semester of the 2021-2022 school year

Ms. Garibay seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Dr. Pallone moved that the following Personnel items be approved-

MOTION 2:

- Nicole Jones as a long-term substitute beginning December 20, 2021 through January 25, 2022 replacing Paul Smerdel pending any necessary clearance and health requirements, with no retroactivity in PSERS, but accepting 27 days from her day-to-day position through Precision HR Solutions toward the fulfillment of her 45 day long-term assignment for Bachelors Step 1.
- Maria Mosbacher as a long-term substitute beginning January 24, 2022 through June 9, 2022 replacing Sylvia Campbell.

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Ms. Garibay moved that the following Personnel items be approved-

MOTION 3:

- Unpaid leave according to Board Policy 339 for the following paraprofessionals:

Deborah Carlberg	two (2) uncompensated days
Elizabeth Lacey	three (3) uncompensated days
Laura Lowe	leave beginning 2/14/22 through 4/22/22
- The approval of the change of status from Probationary to Permanent after successfully completing the 60 working day demonstration period for:

Molly Kennedy	effective November 19, 2021
Sheri Buzza	effective December 7, 2021
Leah Franczyk	effective on or about January 25, 2022
- Resignation of the following Class III paraprofessional:

Sheri Buzza	effective January 7, 2022
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- Individuals as substitute teachers, paraprofessionals, custodians, nurses with Precision HR Solutions Inc. for the 2021-2022 school year pending any certification requirements:

Marpessa Moore	Custodian
Violet Barrera	Secretary
Warren Giles	Social Studies Intern
Katelyn Serago	Social Studies Intern

Mrs. Schaaf seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Ms. Garibay moved that the following Personnel item be approved-

MOTION 4:

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- Resignation of the following Central Office employee for the purpose of retirement:  
Barbara Kumar                      effective May 2, 2022

Mrs. Chaparro seconded the motion which passed unanimously.

Upon the recommendation of Mrs. Hurt-Robinson, Ms. Garibay moved that the following Personnel item be approved-

MOTION 5:

- The 2021-2022 Supplemental Position(s), as detailed below, pending any certification and/or health requirements:

Christopher Liberto                      Wrestling - Volunteer

Mrs. Schaaf seconded the motion which passed unanimously.

**COMMITTEE REPORTS**

**FINANCE**

Dr. McClure mentioned that the auditors will be in attendance at our February voting meeting. She and Mr. Hawk had met with the auditors on January 13. We received a very high rating. Ms. Good will be attending the upcoming PASBO seminar. Mr. Hawk added that the Finance Committee met with the architects for upcoming summer projects. They also discussed a request to gather population trends for financial planning into the future. It was also mentioned that the architects will be changing their name. Mr. Engen will be in attendance at our February Study Session to give an update. Ms. Good added that Ms. Burkardt from Weiss, Burkardt Kramer will be in attendance at the Study Session as well and the auditors will be in attendance to approve the audit at the February voting meeting.

**FORBES**

Ms. Garibay mentioned that they had a quick meeting recently. Dr. Pallone was also in attendance. They recalled an increase in solicitor and auditor costs, and approved retaining excess funds.

**EDUCATION**

Mrs. Wilton shared detailed information on the district to include health and safety, the wearing of masks, hand washing, etc. All buildings report that staff and students are doing well. She also touched on lockdown drills, volunteers needed for wellness committees, band and chorus, along with the COVID recovery Academic Coaches. For the Junior Senior High School, Mrs. Wilton spoke briefly about the absence rates, mock trial, the Program of Studies, and expanding the Forbes Program. More to come at the February Study Session.

**EASTERN AREA**

Ms. Miller mentioned that they were able to hire a new Building and Grounds Manager who started at the end of December along with a new secretary. She also mentioned there will be a new election of officers. Our board members added that they hope that she continues in her position. She was thanked for all that she has done. She graciously returned their thanks. The next meeting will be on January 27 at 5:30 pm.

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**SAFETY**

Mr. Hawk mentioned that a meeting was held on December 16 with a number of safety issues being discussed. The next meeting will be this Thursday, January 20 at 3:15 pm.

**COMMUNICATIONS/PUBLIC  
RELATIONS**

Mrs. Chaparro shared the communications update with those in attendance. She thanked Mr. Gonzalez for his assistance with us. She mentioned that the COVID-19 Resource Page was updated on the website. She also shared the new flyer showcasing the district to prospective home-buyers with the idea of promoting good things in the district.

**LEGISLATIVE**

Dr. Pallone brought up Dr. Martin Luther King Day – “He had so much to say”. She thanked Dr. English for passing on the legislative information in his weekly updates. She touched on IDEA full funding, the State Broadband Development Authority, and substitute teacher flexibility to name a few. She also added that if anyone has questions about a particular bill to get in touch with her.

**STUDENT LIFE**

As Mrs. Schaaf mentioned that since she was away, she had nothing new to report.

**SOLICITOR’S REPORT**

Mr. Muscante mentioned that his written report had been shared in last week’s Executive Session, and he had nothing further to report.

**HEARING OF CITIZENS**

Mrs. Hurt-Robinson thanked everyone again for “what you bring to the School Board. You are all appreciated”.

**ADJOURNMENT**

Mrs. Schaaf moved that the meeting be adjourned. Meeting adjourned 9:01 pm.