

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

November 21, 2011

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- CALL TO ORDER** Ms. Anne Shearon, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:00 p.m., November 21, 2011 in the Library of the Riverview Junior Senior High School.
- VISITORS PRESENT** Heidi Dezayes – Plum-Oakmont Patch
Robert Dunkle
Lynn Black
M. Aubele
- ROLL CALL** Present: Members: Mrs. Ashbaugh, Mr. DiMario, Mrs. Dolan, Mr. Hackworth, Mr. Kadylak, Dr. Loeffler (via telephone), Dr. Stein, and Ms. Shearon; Mr. Pat Clair, Solicitor; Dr. Erdeljac, Supt.; Mr. Frank Thompson, Business Manager; Ms. Morrison, Recording Secretary
Absent: Mr. Hornsby
- MINUTES APPROVED** Ms. Shearon presented the minutes of the Regular Meeting for October 17, the minutes of the Study Session of November 14, minutes of the Finance Committee Meeting for October 24, and the Education Committee Meeting for November 7, 2011. Mr. Kadylak moved that the minutes be approved, and Mrs. Dolan seconded the motion which passed unanimously. The minutes stand approved as presented.
- TREASURER’S REPORT** Ms. Shearon presented the Treasurer’s Report for October 2011. Mrs. Ashbaugh moved that this report be accepted and filed for audit. Mrs. Dolan seconded the motion, which passed unanimously on roll call vote.
- TAX COLLECTOR’S REPORTS-OAKMONT AND VERONA** Ms. Shearon presented the Oakmont Tax Collector’s Report for October 2011, and the Verona Tax Collector’s Reports for September and October 2011. Mr. DiMario moved these reports be accepted and filed for audit. Dr. Stein seconded the motion, which passed unanimously on roll call vote.
- PRESIDENT’S REMARKS** Ms. Shearon remarked that many years ago, Mary Kay Stein emailed her to consider becoming a member of the Riverview School Board, and she was glad she threw her hat in the ring. The Board has been involved in spirited debates for the good of the students. Ms. Shearon thanked her family and all Board members and administrators.
- HEARING OF CITIZENS** Many of the Board members thanked Anne, Mary Kay and Joe for serving the citizens of Verona and Oakmont.
- SUPERINTENDENT’S REPORT**
- Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the following personnel items:
- NICOLE YOUNG-LEAVE** Approval of an FMLA for **Nicole Young** (Verner Kindergarten) effective November 15, 2011.

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- MARIA PREVINI HOCANSON LEAVE** Approval of an FMLA for **Maria Previni Hocanson** (Verner Special Education) effective November 16, 2011 through December 14, 2011.
- RACHELLE POTH-LEAVE** Approval of an FMLA for **Rachelle Poth** (Secondary Foreign Language), effective November 10, 2011.
- MEGAN SATHER-LEAVE** Approval of an Article XI (b) leave for **Megan Sather** (Tenth Street-4th Grade) through May 7, 2012.
- JENNIFER SPENIK LEAVE EXTENSION** Approval of an Article XI (b) leave extension for **Jennifer Spenik** (Tenth Street-2nd Grade) through January 20, 2012.
- MELISSA WALEWSKI LEAVE EXTENSION** Approval of an Article XI (b) leave extension for **Melissa Walewski** (Tenth Street-6th Grade) through March 30, 2012.
- EMILY MITCHELL RESIGNATION** Acceptance of the resignation of **Emily Mitchell** (Tenth Street Counselor) effective December 31, 2011.
- Mr. Kadylak seconded Mrs. Dolan's motion which passed unanimously on roll call vote.
- Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the following personnel items:
- DARA KETTERER RESIGNATION** Acceptance of the resignation of **Dara Ketterer** (Verner Paraprofessional) effective October 31, 2011.
- EMILY LAPCEVIC-TPE** Approval of **Emily Lapcevic** as a Temporary Professional Employee Elementary Guidance Counselor at the Tenth Street School replacing Emily Mitchell (resignation) effective January 3, 2012 at Masters, Step 17 (formerly Step 2), according to the RSD/REA CBA.
- Name:** **Emily Lapcevic**
Address: 340 Avenue F, Pittsburgh, PA 15221
Position: TSS Elementary Guidance Counselor
Certification: K-12 School Counselor
Education: Chatham University, MS, 2008
Experience: Long-Term Substitute Counselor-RSD; Peters Twp. SD; Sto Rox SD, Bethel Park SD
Salary: Bachelors, Step 17 (formerly Step 2)
Effective: January 3, 2012
Replacing: Emily Mitchell (Resignation)
- RICK NESE – LTS** Approval of **Rick Nese** as a Long-Term Substitute (replacing Megan Sather, (Tenth Street School-4th Grade), at Bachelors, Step 18 (formerly Step 1), effective December 12, 2011 through May 7, 2012.
- BECKY BUTTGEREIT-LTS** Approval of **Becky Buttgereit** to replace Jennifer Spenik (extension of Article XI (b) leave) through January 20, 2012.

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KRISTEN HOSKINSON-LTS Approval of the continuation of **Kristen Hoskinson** to replace Melissa Walewski (extension of Article XI (b) leave) through March 30, 2012.

AMY DAVIS-LTS Approval of **Amy Davis** as a Long-Term Substitute for Maria Previni Hocanson (Verner Special Education Teacher-Leave) effective August 24, 2011 at Bachelors, Step 18 (formerly Step 1).

ANN STAVRAKIS-CLASS III PARAPROFESSIONAL Approval of **Ann Stavrakis** as a Class III Paraprofessional at the RJSHS effective December 1, 2011 with a 60 working day probationary period at the compensation rate according to the RSD/RESPA CBA, replacing Linda Aber (resignation).

Name: **Ann Stavrakis**
Address: 437 Union Street, Verona, PA 15147
Position: RJSHS Class III Paraprofessional
Replacing: Linda Aber (Resignation)
Education: BCAE, Bendigo, Victoria, Australia (2 years); Arizona Western University, Parker AZ (1 year)
Experience: Riverview School District – Substitute Paraprofessional
Salary: 60 Working Day Probationary Period – Compensation rate according to the RSD/RESPA CBA
Effective: December 1, 2011

DEBRA LOEFFLER-CLASS III PARAPROFESSIONAL Approval of **Debra Loeffler** as a Class III Paraprofessional at Verner Elementary effective December 1, 2011 with a 60 working day probationary period at the compensation rate according to the RSD/RESPA CBA, replacing Dara Ketterer (resignation).

JUDENE SYKES-CHANGE OF STATUS Approval of the Change of Status from Probationary to Permanent for **Judene Sykes**, Class III Paraprofessional Computer Lab Aide at Tenth Street, effective November 23, 2011, according to the RSD/RESPA CBA.

FRANK THOMPSON BUSINESS MANAGER CONTRACT Approval of the contract between the Riverview School District and **Frank Thompson** as Business Manager effective July 1, 2012 through June 30, 2016.

Mrs. Ashbaugh seconded Mrs. Dolan's motion which passed unanimously on roll call vote.

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the following items.

SUPPLEMENTALS Approval of the following supplemental positions according to the RSD/REA CBA for 2011-2012.

Junior High Boys' Basketball Coaches: Tim Lazor and Steve Smolen

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BETH ORBIN-LEAVE EXTENSION Approval of the continuation of a Leave of Absence, without compensation and without benefits, for **Beth Orbin** (Verner-4th Grade) effective January 23, 2012 through June 8, 2012.

ASHELY DUNCAN-LTS Approval of the continuation of **Ashely Duncan** as a long-term substitute for Beth Orbin (leave) effective January 23, 2012 through June 8, 2012.

NANCY MORRISON-STIPEND Approval of additional stipend compensation to **Nancy Morrison** in the amount of \$4,800.00 to be paid at the conclusion of her final year of service.

ADDITIONS TO THE SUBSTITUTE LIST Approval of the following additions to the 2011-2012 Riverview School District Substitute List:

Dayhoff, Jessica	English
DiSanti, Irma	Nurse
Kapusta, Keith	Elementary
King, Carrie	Elementary/Spanish
North, Lisa Louise	Elementary
Power, Elise	Spanish/French
Sullivan, Lori	Elementary/Aide

TARGETED ASSISTANCE TEACHERS Approval of the additional Targeted Assistance Teachers:
Secondary: Melissa Arnett, Casey Rocchini, Kristen Allen
Elementary: Ashely Duncan, Michael MacConnell, Kate Davidson
Cathy Favo, Steve Rowe, Bernie Campbell

Mr. Kadylak seconded Mrs. Ashbaugh's motion which passed unanimously on roll call vote.

Upon the recommendation of the Superintendent, Mr. DiMario moved that the Board approve the following finance items.

RSD PROPOSED PRELIMINARY BUDGET FOR 2012-2013 Approval of the 2012-2013 Riverview School District Proposed Preliminary Budget, as presented. Notice must be taken that the proposed preliminary budget is presented on the basis of the 2011 certified assessment, adjusted to November 17, 2011 as the best and only data available to the District at this moment in time. The Board will ultimately be required to develop and adopt its final and official budget, and associated tax levy, on the basis of the certified 2012 Assessment, in accordance with law, when that certified 2012 Assessment is made available to it.

RSD-125 PLAN Approval of Security Benefits as the third party administrator for the Riverview School District 125 Plan, at no direct cost to the District, subject to confirmation of the written engagement in a form acceptable to the Business Office and District Solicitor, and Adoption of the RSD Flexible Benefit Plan in substantially the form presented, likewise subject to final review and approval by the Business Office and District Solicitor.

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AIU JOINT PURCHASING AGREEMENT Approval of Riverview’s participation in the AIU’s Joint Purchasing Agreement for electricity, natural gas, custodial supplies, paper supplies and general school supplies. Mr. Frank Thompson is appointed as Riverview’s delegate to the Joint Purchasing Committee.

GIFTS Acknowledgment of a gift of \$1,400.00 from Jeri Gardy to the Raider Vision Program; and acknowledgement of a gift of \$300.00 for the RJSHS Library from the Oakmont High School Class of 1971.

Dr. Stein seconded Mr. DiMario’s motion which passed unanimously on roll call vote.

Upon the recommendation of the Superintendent, Dr. Stein moved that the Board approve the following three items.

SUPERINTENDENTS SEARCH Approval of the contract with the PSBA to conduct a Superintendent’s Search at a cost of \$10,400.00.

RSD SCHOOL SAFETY PLAN AND EMERGENCY FLIP CHART Approval the revised and updated Riverview School District Safety Plan and Emergency Flip Chart. This Plan was reviewed by the Community Safety Committee on September 29, 2011 and the RSD School Safety Committee on October 6, 2011.

BOOSTER ORGANIZATION AND GUIDELINES Approval of the new Board Policy No. 915 regarding Riverview School District Booster Organizations and attached Guidelines.

Mrs. Dolan seconded Dr. Stein’s motion which passed unanimously on roll call vote.

VOLUNTEER ASSISTANT VARSITY BOYS’ BASKETBALL COACH Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve Eric Blair as a Volunteer Assistant Varsity Boys’ Basketball Coach for the 2011-2012 school year, pending receipt of current clearances. Mr. Kadylak seconded the motion which passed unanimously.

TEACHER INTERNS Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the following Teacher Interns from the University of Pittsburgh.
Joshua Picozzi Mathematics
Steve Cottington English
Mr. Kadylak seconded the motion which passed unanimously.

THE FOLLOWING BILLS WERE PRESENTED FOR PAYMENT BY MR THOMPSON:

Upon the recommendation of Mr. Thompson, Mr. DiMario moved that the Board approve the following bills as listed:

General Fund Board Bills – November 2011	\$120,389.35
General Fund Class A Bills–Oct. and Nov. 2011	\$227,490.52
Payroll Wire Transfers Class A (10/14 and 10/28/11)	\$635,545.99
Food Service from Metz for October 2011	\$63,947.65

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Mr. Dolan seconded the motion that passed unanimously on roll call vote.

FINANCE COMMITTEE

Mr. Hackworth reported the whole budget process is uncertain at this time. There may be significant changes to the budget.

EDUCATION COMMITTEE

Dr. Stein wishes luck to the new chairperson, and she hopes the improvements under Lynn Black and Dr. Erdeljac continues.

STUDENT LIFE

Mrs. Ashbaugh reported that the work continues on Riverside Park, and the tennis courts will be ready very soon. The ice rink will be ready and they are looking for volunteers. The Focus group discussed the Dark Hollow property. The musical will be holding tryouts. The basketball season kicked off on Friday night.

FORBES

Their next meeting is scheduled in December.

LEGISLATIVE

Dr. Erdeljac thanked Dr. Loeffler for sending us the latest voucher information.

EASTERN AREA

Mrs. Dolan reported that Dr. Erdeljac attended two superintendent meetings that discussed Eastern Area. The five year agreement expires in June 2012. They will probably add another five years. They are trying to bring the building up to standard and will start with an energy audit. Riverview currently has two part-time students attending.

SOLICITOR'S REPORT

There is much uncertainty surrounding the 2012 assessments, and this is a serious dilemma.

HEARING OF CITIZENS

None

ADJOURNMENT

Mr. DiMario moved that the meeting be adjourned. Meeting adjourned at 8:40.

EXECUTIVE SESSION

The Board went into Executive Session