

**MINUTES OF REGULAR VOTING MEETING  
BOARD OF SCHOOL DIRECTORS**

**APRIL 17, 2023**

*\*An executive session was held on Monday April 17, 2023 beginning at 6:00 pm to discuss legal matters and to receive information.*

*\*An Executive Session was held on Monday, April 17, 2023, upon adjournment of voting meeting at 8:06 pm to 9:04 pm*

- CALL TO ORDER** Mrs. Jeanine Hurt-Robinson, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:04 p.m., April 17, 2023.
- VISITORS PRESENT** Junior Gonzalez, Larry Stelitano, Ernie Tillman, Leanne Jacobs-Rohan, Erin Schuetz, Jenna Ossler, Nick Paradise, Arlene Loeffler, Daniel Showalter
- ROLL CALL** Present: Members: Mrs. Hurt-Robinson, Mrs. Chaparro, Mr. Hawk, Dr. Pallone, Mrs. Wilton, Mrs. Garibay, Ms. Miller, Dr. McClure, Mr. Paris, Mr. Muscante, Solicitor; Dr. English, Supt.; Ms. Wehner, Business Manager; Mrs. Zatawski, Recording Secretary
- MINUTES APPROVED** Mrs. Hurt-Robinson presented: Minutes of the Regular Voting Meeting for March 13, 2023 and Minutes of the Study Session for March 6, 2023. Ms. Miller moved to approve, Mrs. Garibay seconded the motion with 9 affirmative votes, no opposed and no abstentions.
- BILLS** Food Service: February 2023; Capital Reserve Fund: February 2023; GOB Series 2020: February 2023; Fund 39 GOB 2019 Series: February 2023; Scholarship Account: February 2023; Pa. Municipal – Delinquent EIT Collections: February 2023, Keystone Collections Group: EIT Collections – March 2023, LST Collections – March 2023, Approval of Bills – Fund 10 – 2022-2023 in the amount of \$857,468.71. Student Activities: February 2023. Mrs. Garibay moved that these reports to be accepted and filed for audit. Dr. Pallone second the motion which passed unanimously.
- PRESIDENT’S REMARKS** Thank you all for coming here and viewing on boxcast, try to keep meeting brief due to committee reports tonight.
- SUPTS. REMARKS** None at this time
- HEARING OF CITIZENS** Ernie Tillman – 1231 PA Ave. open letter to School Board, thank you for serving, it is a thankless effort. Wanted to discuss Item Budget review (from previous agenda), embarking on a difficult season, along with contract and he served as finance chair and understands the demands, not everyone will agree, but that is what it is about. Wants to remind us that we need to keep strategic goals at the front of mind.  
Remember to ask the question and respond “what makes us”. The solid curriculum/college prep/safety/arts/(long history and opportunity)/sports/ one aspect that is more apparent is class size/teacher and student ratio. Less obvious are business plans, etc. We maintain services and costs will go up, etc. specific events will occur, we have no profit, faced with budget. Please consider cost cutting but keep Riverview as Riverview and be transparent to the public so they can see the difficulty. Hope we don’t have to cut programs. Thank you and good luck.

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**MOTIONS FOR APPROVAL**

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mrs. Garibay motion to approve:  
MOTION 1:

- Riverview School District to participate in the 2023 – 2024 Western Pennsylvania Gasoline and Diesel Fuel Consortium

Mr. Paris second the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mrs. Garibay motion to approve:  
MOTION 2:

- Updated 403(b) Vendor List.

Mr. Paris second the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Ms. Miller motion to approve:  
MOTION 3:

- Budgetary transfers as attached.

Mrs. Garibay second the motion which passed unanimously. Additional question by Dr. Pallone about not seeing this format before, Ms. Wehner explained that it is usually given annually but the district will be distributing in a continuous (financial year) format, updating throughout.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mr. Paris motion to approve:  
MOTION 4:

- The following contracts/agreements subject to the final review and approval of the Solicitor: UPMC Training Service Agreement Amendment & Extension

Request to Read separate: Mrs. Hurt-Robinson motion and Mrs. Chaparro second the motion, 8 votes yes, and one abstain by Mrs. Wilton (UPMC is employer), agreement passed.

- The following contracts/agreements subject to the final review and approval of the Solicitor: AIU – Formally DART, now Preschool Early Intervention Program Contract Renewal, with Clearance Amendment upon Execution of Agreement.

- The following contracts/agreements subject to the final review and approval of the Solicitor: Addendum Agreement between Riverview School District and the Allegheny Intermediate Unit for Waterfront Learning Services for the 2022-2023 school year.

Dr. Pallone second the motion which passed unanimously.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mr. Hawk motion to approve:  
MOTION 5:

- Food Service Management Company Renewal Year Cost Reimbursable Contract between Riverview School District and Metz Culinary Management for the period July 1, 2023 to June 30, 2024 with up to one (1) year renewal by mutual agreement.

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Mrs. Wilton second the motion which passed unanimously.

- Additional note by Dr. Pallone to the public that Metz is hiring.
- Mrs. Hurt-Robinson asked for clarification regarding free meals for next year, for all students or how does that work with reimbursement program? Jenna Ossler (Metz) explained that right now only one school has ALL meals free and overall projecting a loss. Larry (Metz) also clarified that there is a lot of legislature out there, proposed budget for universal free breakfast (all buildings) will actually help the bottom line. Any changes will benefit school bottom line and reimbursement back to the district. Government guidelines about free lunch, if more than 40% could qualify at breakfast and lunch (Verner qualifies already). The high school falls just short of qualifying. It is possible that we will be able to offer free lunch to everyone but then we would lose money because don't have high enough percentage. Biden plan and state responsibility is being proposed. Most likely the free breakfast will improve the bottom line.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mrs. Wilton motion to approve:  
**MOTION 6:**

- The following contracts/agreements subject to the final review and approval of the Solicitor: Diligent Corporation Board Docs effective July 1, 2023.

Mrs. Garibay second the motion which passed unanimously.

- Additional question by Dr. Pallone about starting earlier, Ms. Wehner explained that it was not budgeted and therefore cannot begin until July.

Upon the recommendation of the Finance Committee (Dr. McClure/Mr. Hawk), Mrs. Hurt-Robinson motion to approve:  
**MOTION 7:**

- The following contracted service for 2023 – 2024 school year: School Dentist Dr. Richard J. DeFilippo
- The following contracted service for 2023 – 2024 school year: School Physician Dr. Kultar Shergill

Mrs. Garibay second the motion which passed unanimously

Upon the recommendation of the Board of Governance (Mrs. Hurt-Robinson), Mrs. Garibay moved that the following items be approved:

**MOTION 1:**

- The following revisions to the Riverview School Board Policy Manual:
  - Policy 907.1, School Visits by Board Members: Third/Final Reading

Dr. Pallone second the motion, which passed unanimously.

- Mr. Paris additionally thanked the Board Members for their help in bringing this to fruition

Upon the recommendation of the Board of Governance (Mrs. Hurt-Robinson), Dr. Pallone moved that the following items be approved:

**MOTION 2:**

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- The Student Clubs and Budgetary Outlines for: SADD: Students Against Destructive Decisions
  - Dr. Pallone additionally mentioned that it is a great club and hope more get involved.
- Alternate Athletic Department Logo to be trademarked for the Riverview School District – RHS Ship

Ms. Miller second the motion, which passed unanimously.

- Mrs. Chaparro is appreciative of getting trademarks completed and adding school spirit items for the community to choose from

Upon the recommendation of Personnel (Mrs. Hurt-Robinson) Mrs. Garibay moved that the following personnel item be approved:

**MOTION 1:**

- Approval of the change of status from Probationary to Permanent after successfully completing the 60 working day demonstration period for:
  - Tracey Soilis
  - Rachel Pazman
  - Susan Dambrosia
- Resignation of the following Full Time Paraprofessional for the purpose of retirement:
  - Barb Wagner

Ms. Miller second the motion, which passed unanimously.

- Mrs. Garibay added an additional thank you to Barb Wagner for her years of service to the district and the students of Riverview School District.

Upon the recommendation of Personnel (Mrs. Hurt-Robinson) Mrs. Garibay moved that the following personnel item be approved:

**MOTION 2:**

- The following teachers for 2023 targeted elementary assistance according to the RSD/REA CBA hourly compensation rate:

Katie Bonicky, Grade 1, Reading, Verner  
Ashlee Cosentino, Grade 1, Math, Verner  
Moiria Folan, Grade 2, Reading & Math, Verner  
Alexis Manifest, Grade 3, Reading & Math, Verner  
Erica George Grade 4, Math, Verner  
Jennifer Clontz, Grade 4, Reading & Math, Verner  
Jill Waffensmith, Grade 5, Math, Verner  
Kristy Lape, Grade 5, Reading & Math, Verner  
Cathy Favo, Grade 6, Reading & Math, Verner  
Nicole Stites, Kindergarten, Verner  
Heidi Telin, Kindergarten, Verner

Mr. Paris second the motion, which passed unanimously.

- Mrs. Hurt-Robinson added how glad she is that this support can be in place for our students.

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Upon the recommendation of Personnel (Mrs. Hurt-Robinson) Mr. Paris moved that the following personnel item be approved:

MOTION 3:

- Resolution: R2223-016: Curtailment of the One Year Academic Coach Grant Funded positions in accordance with Memorandum of Understanding 2122-004; due to the completion of the ESSERS grant funding sources.
  - Ben Woolford
  - Lindsay Pica
  - Gabrielle Olson

Dr. Pallone second the motion, which passed unanimously.

- Dr. Pallone additionally thanked the Academic Coaches for their service and wish that the grant lasted for them to stay longer.

Upon the recommendation of Personnel (Mrs. Hurt-Robinson) Mrs. Garibay moved that the following personnel item be approved:

MOTION 4:

- The 2022-2023 Athletic Event Worker(s), as detailed below, pending any clearance certification and/or health requirements.
  - Paul Palo

MOTION 5:

- The following individual(s) as bus driver/van driver/aide with Allegheny Transportation Services, Inc. for the 2022-2023 school year pending any certification requirements:
  - George Huwe
- Individuals as substitute teachers, paraprofessionals, custodians, nurses with Precision HR Solutions Inc. for the 2022-2023 school year pending any clearance certification requirements:
  - Cynthia Morton           Emergency Cert.
  - Michael Stoddard       Emergency Cert.
  - Christopher Osborne   Emergency Cert.
  - David Baker               Custodian

Mr. Paris motion to make Motions 4 and 5 one, Mrs. Garibay second the motion, all in favor.

- Ms. Miller additionally added very impressed with some of the resumes. Dr. Pallone asked if the certifications were general or specific.

Ms. Miller second the motion which passed unanimously.

Upon the recommendation of Education (Mrs. Wilton), Mrs. Hurt-Robinson moved that the following student life item be approved-

MOTION 1:

- Ken Kubistek to attend History Day State Finals scheduled for April 22 at the University of Scranton

Mr. Hawk second the motion which passed unanimously.

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- Congratulations to all the students. Impressed with the number of awards and great day at Heinz History Center and thanks to Mr. Kubistek and volunteers.

Mrs. Hurt-Robinson (President) mentioned that an executive session was held prior, 6:05 pm – 7:04 pm.

**DELEGATE REPORTS** Delegate reports attached:

**SOLICITOR'S REPORT** Mr. Muscante had no additional comments at this time, except to state that there are negotiation sessions April 25th and there will be executive session after meeting for an update and to discuss personnel matters.

**HEARING OF CITIZENS** Daniel Showalter 440 North Ave, Verona. Asked for Clarification on Motion 2 part A, Targeted Assistance at Verner, does this occur every year? Answer was yes, every year. Program helps students get ready for testing and the next grade if they have areas struggling.

**ADJOURNMENT** Ms. Garibay moved that the meeting be adjourned. Meeting adjourned at 8:06 pm.