

Riverview School District  
Oakmont, Pennsylvania

**Student Clubs and Organizations Budgetary Outline**

I. Name of Club or Organization: \_\_\_\_\_

II. Elected Officers:

President \_\_\_\_\_

Vice-Pres \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer\* \_\_\_\_\_

\*If student participation in a club or organization is low, a president and/or treasurer must still be elected by the club members.

III. Objectives and Goals:

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

IV. Anticipated Expenditures and Purpose:

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

V. Anticipated Fundraising Projects and Purpose: Please Note: If you would like to issue a student award at the end of the school year out of your club funds, you must list the award and the amount of the award below

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Riverview School District  
Oakmont, Pennsylvania

VI. If revenues exceed expenditures after objective is achieved as outlined above, how will the excess revenues be handled? *Please note: Graduating classes must designate in writing how any excess revenues will be handled upon their graduation. This designation must be recorded in the meeting minutes and instructions are to be distributed in writing to the Activities Account Coordinator.*

---

---

---

---

VII. If expenditures exceed revenues, in what manner will the debt be absorbed?

---

---

---

---

VIII. If so requested, are your organization's records available for inspection by the Board of Education?

YES \_\_\_\_\_ NO \_\_\_\_\_

IX. Signatures:

Club Sponsor: \_\_\_\_\_

Club President/Treasurer: \_\_\_\_\_

Building Principal: \_\_\_\_\_

Board Approval Date: