

SERIOUS SUCCESS

RIVERVIEW SCHOOL DISTRICT

Dr. Margaret A. DiNinnoSuperintendent


Dr. Ashley CoudrietDirector Student Achievement
Customized Services

Ms. Tammy Good, MBABusiness Manager

DATE: August 16, 2016

TO: All Faculty Club Advisors – Student Activity Clubs

CC: Elissa Miller
Eric Hewitt
Margaret DiNinno

FROM: Tammy Good, Business Manager 

“Welcome Back”, to a new and exciting year at Riverview School District.

I wanted to take a moment to remind you, that the following items are available for reprint or review on the District website, to provide you with a refresher guide throughout the school year:

- Riverview School District’s Student Activities Procedure Manual.
- Policy #618 Student Activity Funds
- Budgetary Outline Form – Due to Linda Tamburro before October 19, 2016 (**Note this form must be approved, prior to any fundraising or issuing of checks for purchases**)
- Sample of form for recording minutes
- Fundraising Request Form

Please remember to drop off cash or checks collected from a fundraiser to Elissa on a daily basis as received. Please do not hold onto them in your desk or through the school year.

As always, please feel free to contact me directly if you have any questions.

Thank you in advance for your cooperation and have a fantastic school year.

Riverview School District

701 Tenth Street Oakmont, Pennsylvania 15139 www.rsd.k12.pa.us Phone 412-828-1800 Fax 412-828-0346