

RIVERVIEW SCHOOL DISTRICT

Laptop Agreement - School Year _____

Brand:	Student Name:
Model: X131e	Parent/Guardian Name(s):
Serial #	Grade:
RSD ID:	

- This agreement is binding for the length of time the student possesses a Riverview school-issued computer. However, the school district reserves the right to modify this agreement if necessary. If the student/parent does not agree to the modified terms, they may turn in their computer and terminate the then in-force agreement.
- Students and parents are responsible for proper use and care of all school-issued technology equipment. Lost laptops replacement costs are the responsibility of the student and parents.
- The District requires that families help to underwrite the costs of the District’s repair/damage coverage, which covers loss due to theft, as well as accidental damage. The annual fee for this coverage is \$75.00, which is payable at the beginning of the school year. The annual fee for this coverage for families with multiple students in grades 9-12 is \$125.00, which is payable at the beginning of the school year. Families who may be struggling financially should speak with their high school principal, payment arrangements or cost reduction may be considered.
- Units that are lost or stolen must be reported to the high school office **immediately**, to initiate recovery efforts and possible criminal investigation. Physical or mechanical damage, or operation problems with hardware/software must be reported to the high school office within **7 days**, to facilitate proper claim submission under the manufacturer’s warranties. Forms for all such reports will be available in the office.
- Damage caused by abuse, misuse, or neglect (as determined by Riverview School District and/or the repair depot) will be the responsibility of the student and will not be covered by the District’s repair and damage coverage.
- The District’s program of repairs and replacement covers only the laptop unit itself:
 - Theft, loss, or damage (accidental or intentional) to district-issued accessories (including the laptop’s AC adapter) are the financial responsibility of the students and their families.
 - Replacement batteries (after the first year) will be the responsibility of the student.
- Riverview School District complies with federal and state laws by filtering and blocking inappropriate websites and material. The computers made available to students are considered school property and are subject to those laws. To comply with these laws, software, system settings and preferences are modified. It is a violation of the district’s Acceptable Use Policies to install, modify or delete software or settings to circumvent or disable the district’s filtering software - doing so can have serious disciplinary consequences. Although filtering and blocking is performed, it is unable to completely block all potentially inappropriate content. Parents and Guardians should monitor their children’s use of the laptop when at home to ensure that student use is consistent with school policies, school guidelines, and family standards.
- Students will also receive a Riverview School District student email account for educational use. Any violation of RSD’s Acceptable Use Policies regarding email will result in suspension of the account.
- We cannot guarantee 100% functionality of the laptop or its components & accessories. Although the school provides the operating system and application software, and can reinstall those if necessary, it is the student’s responsibility to prevent the loss of his/her personal files. Students should make regular backups of data files and folders, including making archival hard copies of work. Limited server space is available to students on the school’s network, and there are other means of backup which can be discussed with the school’s IT department.
- At the conclusion of the student’s time in Riverview School District, the student must return the laptop and all related school-issued accessories to the school district, or pay the necessary replacement costs before his or her diploma will be given.

Acknowledgement and Agreement:

I acknowledge that I have received a copy of this agreement and agree to the terms and conditions set forth herein, and (initial applicable section):

_____ Agree to the Opt-Out stipulations.

Parent/Guardian Signature(s) _____ Date: _____

Student Signature _____ Date: _____

Accidental Damage Protection Plan Payments:

SY 2015-2016: \$ _____

SY 2016-2017 \$ _____

SY 2017-2018 \$ _____

SY 2018-2019 \$ _____

Unit Return

Date Returned: ___/___/___

Reason: Graduation Left District Other: _____

Missing Equipment: Charger Other: _____

Notes: